



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

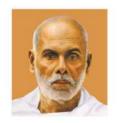
5.1 Student Support

- 5.1.4 The institution adopts the following for Redressal of student Grievances including Sexual harassment and Ragging cases.
 - 1. Implementation of guidelines of statutory/regulatory bodies
 - 2. Organization wide awareness and undertakings on policies with zero tolerance
 - 3. Mechanisms for submission of online/offline students' grievances
 - 4. Timely redressal of the grievances through appropriate committees

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IMPLEMENTATION OF GUIDELINES OF STATUTORY / REGULATORY BODIES

APPENDIX-15

Grievance Redressal Mechanism for Students and Faculty

1) Grievance Redressal Mechanism for Students

In order to provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as for those seeking admission to such institutions, AICTE has notified All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F.No.1- 101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019 for establishment of grievance redressal mechanism for all AICTE approved Technical Institutions. Non-compliance of the above Regulations shall call for punitive action.

Guidelines for Establishment of Grievance Redressal Mechanism for students and faculty.

Refer: Redressal of Grievance of Students Regulation, 2019 vide F.No.1-101/PGRC/AICTE / Regulation / 2019 dated 07.11.2019 and **Appendix 6.3.2**.

2) Grievance Redressal Mechanism for Faculty / Staff

It is mandatory for all Technical Institutions to address the grievances of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievances of the faculty/staff members. The composition of the GRC shall be as follows:

- a) Principal of the Institution as Chairperson
- b) One Senior Professor of the affiliating University as a Member
- c) One official from University or State DTE (Directorate of Technical Education) (to be nominated by DTE/University Vice Chancellor) as a Member
- d) One Senior Faculty (not below Associate Professor) as Member.
- A complaint from an aggrieved faculty/staff member relating to the institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC).
- The GRC shall send its report with recommendations, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the complaint.
- iii. In case faculty/staff is not satisfied with the decision of Grievance Redressal Committee, they may appeal to the concerned affiliating University/State DTE (in case of diploma institute) for redressal of their grievance.

The University level or DTE level Grievance Redressal Cell established by the University or DTE shall address such grievances and settle the matter at State/University level.

An Institution shall furnish, prominently, on its website, all relevant information in respect of the Grievance Redressal Committee(s) coming under its purview.

Refer: All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) regulations, 2021 vide F.no. 1-103/AICTE/PGRC/Regulation/2021 dated 25.03.2021

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KANNUR

APPENDIX-12

Prevention and Prohibition of Ragging

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009, to prohibit, prevent and eliminate the scourge of ragging, in exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (g) of AICTE Act, 1987, the All India Council for Technical Education has notified Regulations for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009 available on AICTE Web-Portal http:// www.aicte-india.org/ anti.htm>download. All AICTE approved Technical Institutions have to comply with the provisions made in the above Regulations. Any violation of above AICTE Regulations for the prevention and prohibition of ragging, shall call for punitive action against erring Institutions as per the provisions made in the above said Regulations.

The Institutions shall have to step up Anti-Ragging mechanism by way of adequate publicity through various mediums:

- · Constitution of Anti-Ragging Committee and Anti Ragging Squad;
- Setting up of Anti-Ragging Cell;
- Installing of CCTV cameras at vital points;
- Anti-Ragging Workshops;
- Updating all Web sites with Nodal Officers complete details, alarm bells etc.;
- Regular interaction and counselling with the students;
- Identification of trouble-triggers;
- Mention of Anti-Ragging warning in the Institution's prospectus and information Booklets/ Brochures shall be ensured; and
- Surprise inspection of hostels, student accommodation, canteens, rest cum recreational rooms, toilets, bus-stands and any other measures which would augur well in preventing/ quelling ragging and any uncalled for behavior / incident shall be undertaken.

Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline No. 1800-180-5522 (24x7 Toll Free) or e-mail: helpline@antiragging.in.

The Institution approved by AICTE may be requested to hold Workshops and Seminars on eradication of ragging in higher Educational Institutions. They may be requested to display Anti Ragging posters at all prominent places such as Admission Centre, Departments, Library, Canteen, Hostel, Common facilities etc. The size of posters should be 8'x6'.

The Institution may be requested to submit an online compliance of Anti-Ragging Regulations on curbing the menace of ragging in the Technical Institutions, 2009 at www.antiragging.in.

Institutions may be requested to make it compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in and www.amanmovement.org.

Further, the attention of all the Institutions may also be invited to the Third amendment to UGC Regulations dated 29th June, 2016 expanding the definition of ragging by including the following:

"3(j) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of color, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic, identity, place of birth, place of residence or economic background".

1/1



P.O. Chalakode, Payyanur - 670 307, Kannur Dist., Kerala State.

(Approved by AICTE New Deihi and Affiliated to APJ Abdul Kalam Technological University)

Managed by Sree Bhakthi Samvardhini Yogam, Kannur-2.

Ph: 04985-201987, 201988, 201989 EPABX: 201702, 703, 709 Fax: 04985-201988

Email: info@sngcet.org sngcet@bsnl.in

Website: sngcet.org



08-01-2024

TO WHOMSOEVER IT MAY CONCERN

A Students Grievances Redressal Committee is already functioning in the college and it was reconstituted based on the UGC regulations 2023. The committee constituted with the following members as per the UGC (Redressal of Grievances of Students) Regulations 2023.

SI.No.	Composition	Members
1	Chairperson	Dr. Leena A V, Principal
2	Senior faculty member (4 members)	Dr. Susan Abrham, Dean UG & PG Ms. Mary Sonia George, HOD CE Mr. Abhilash Krishnan T K, HOD EEE Mr. Sunder V, HOD CSE
3	Student representatives	Mr. Rajath Manoharan, CE Dept. Ms. Aswathi P P, EEE Dept.

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SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR KANNUR



P.O. Chalakode, Payyanur - 670 307, Kannur Dist., Kerala State.

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Website: sngcet.org



08-01-2024

APPOINTMENT OF THE OMBUDSMAN BY THE UNIVERSITY

As per APJAKTU circular No. KTU/ASST9(ACADEMIC)/3241/2023 dated 08-01-2024, University has appointed ombudsman for Redressal of Grievances of students of the Colleges affiliated with the University. Any student aggrieved by the decision of the Student Grievances Redressal Committee may prefer an appeal to the Ombudsperson preferably within a period of 15 working days from the date of receipt of the decision of the Committee.

Dr. Dharmaraj Adat is appointed as the Ombudsperson by the APJ Abdul Kalam Technological University. Student Grievances Redressal Committee is already functioning in the college as per UGC norms.

To

Dean/ HODs /Notice board/ Website/File. President/Secretary for kind information.

SREE NARAYANA GURU COLLEGE OF **ENGINEERING & TECHNOLOGY, PAYYANUR** KANNUR





APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET campus, Thiruvananthapuram - 695 016
Ph: 0471 2598122; Fax: 2598522 www.ktu.edu.in Email: university@ktu.edu.in

KTU/ASST8(ADMIN)/5290/2021

26.01.2024

NOTIFICATION

Sub:- APJAKTU - Admin - Reconstitution of Grievance redressal committee of the University - Reg:-

Read:- 1. APJAJTU First Statute, under chapter 4, Sub Statute 10.

- 2. Notification of even no. dated 13.01.2022 and 07.06.2022
- 3. Minutes of 53rd meeting of the Syndicate on Item No. S 053 003.

As per APJAKTU First Statute, under chapter 4, Sub Statute 10, the Vice-Chancellor shall form a grievance redressal committee at the University to submit any grievances of teachers, including those appointed on a part-time, guest or contract basis, of colleges, institutes, Autonomous colleges, Affiliated Colleges or centres of Academic Autonomous Colleges or centres affiliated to and from the University. Complaints should be prepared in writing and submitted to the Vice-Chancellor.

Vide ref. cited 2 above, the first Grievance Redressal Committee of the University was constituted as per the resolution of 27th meeting of the Syndicate, vide item No.S-027-008, for a tenure of 2 years.

Vide ref. cited (3) above, as the term of the committee expired on 12.01.2024, the matter of nominating the representatives of the Syndicate was placed before 53rd meeting of the Syndicate and the Syndicate resolved to reconstitute the Committee by nominating members to item (v) and (ix) of the Grievance redressal committee.

SI No.	Category	Name of Member
1	Vice Chancellor - Chai	rman
2	Pro - Vice Chancellor	
3	The Syndicate Standing Committee Convener constituted for the appointment of teachers by the Syndicate.	Dr. G Venugopal
4	A teaching representative, a staff representative and a Student Representative nominated by the Board of Governors, from	Dr.



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	among the members of the Board of Governors.		
5	A teacher representative in the syndicate, nominated by the Syndicate of the University.	Prof. Sanjeev G	
6	Dean (Academic) Dean (Research)		
7			
8	Registrar - Secretary		
9	A teaching representative, a staff . representative and a non teaching staff representative nominated by the Syndicate from the University or its affiliated colleges.	Dr Upama Rajan. M.N, Associate Professor, Rajiv Gandhi Institute of Technology, Kottayam Dr. Indulekha R, Section Officer, Academic Branch, APJAKTU & Sri. Abdul Azeez, AWH Engineering College, Kozhikode	

The Grievance Redressal Committee of the University is thus reconstituted with the above persons against the categories mentioned under chapter 4, Sub Statute 10 of the First Statutes of the University, and in accordance to the Syndicate resolution.

The tenure of the Grievance Redressal Committee shall be two years as contained in APJAKTU First Statutes, Under Chapter 4, Sub statute 10,1(2),

If for any reason a new Grievance Redressal Committee cannot be constituted, the tenure of the existing Committee shall be deemed to be extended for a period of three months or till the formation of a new Grievance Redressal Committee, whichever occurs first.

Dr.A. Praveen Registrar

APJAKTU Campus, Sreekaryam.

Copy to:

- 1. The Members Concerned.
- 2. PS to VC/PVC/PA to Registrar/Dean(Academic)/Dean (Research)/CoE/FO
- 3. All members of Statutory meetings
- 4. All Principals of Affiliated/Autonomous colleges/Centers of Academic Autonomous Colleges/Centers affiliated to & from APJAKTU (through Grievance Redressal Section)
- 5. The Grievance Redressal Section
- 6. Concerned JR/DR/AR/SO
- 7. JD(IT) for website uploading
- 8. SF/FC

* This is a computer system (Digital File) generated letter. Hence there is no need for a physical signature.







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ORGANISATION WIDE AWARENESS AND UNDERTAKINGS ON POLICIES WITH ZERO TOLERANCE (GEO TAGGED PHOTOS OF POSTERS AGAINST RAGGING)



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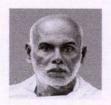
GEO TAGGED PHOTOS OF POSTERS AGAINST RAGGING



Fig 1.Geo-tagged Photo of Anti Ragging Committee Members



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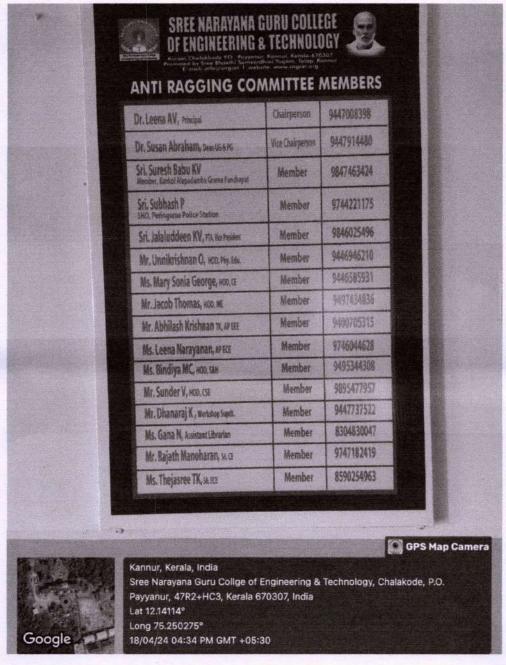
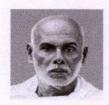


Fig 2.Geo -tagged Photo of Anti Ragging Committee Members



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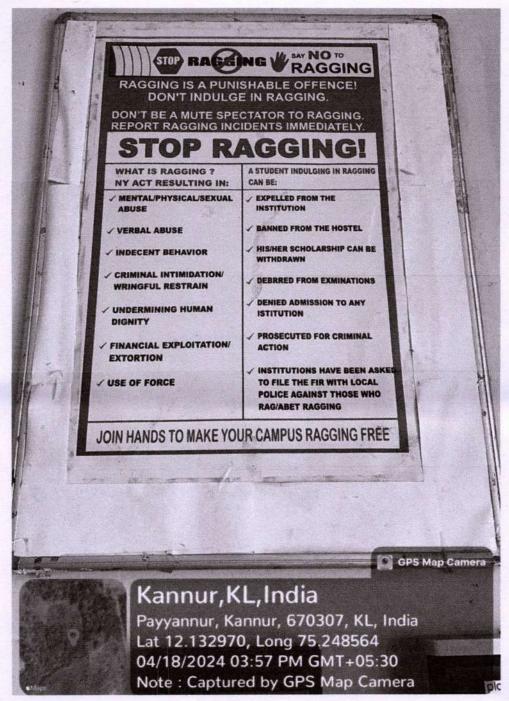
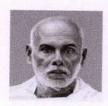


Fig 3.Geo-tagged Photo of Poster Against Ragging



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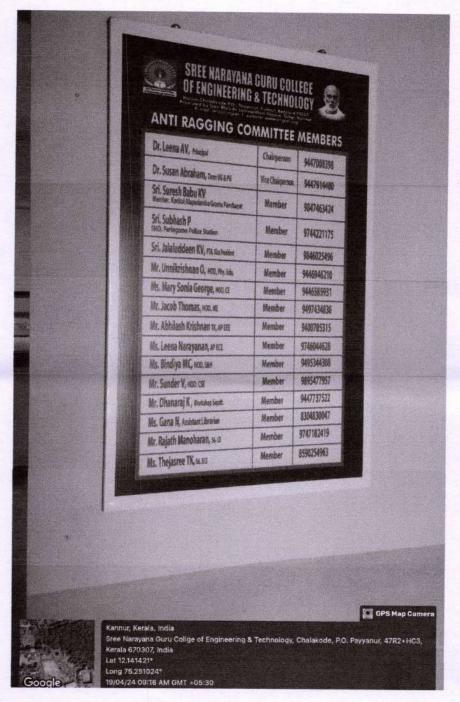
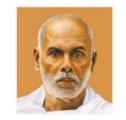


Fig 4. Geo -tagged Photo of Anti Ragging Committee Members





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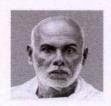
MECHANISMS FOR SUBMISSION OF OFFLINE STUDENTS' GRIEVANCES (GEO

TAGGED PHOTOS OF COMPLAINT BOX, COMPLAINT BOX OF SEXUAL

HARASSMENT)



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MECHANISMS FOR SUBMISSION OF OFFLINE STUDENTS' GRIEVANCES

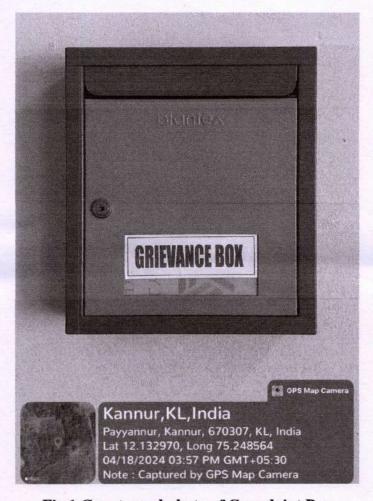
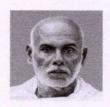


Fig 1.Geo- tagged photo of Complaint Box



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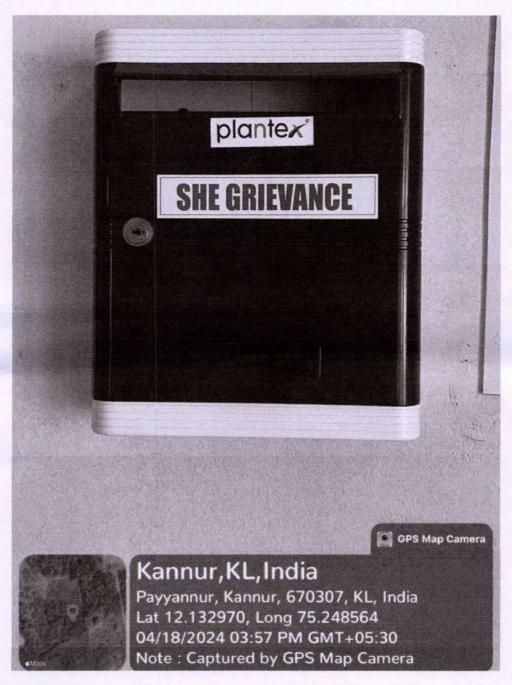
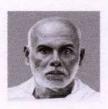


Fig 2.Geo -tagged photo of Complaint Box Of Sexual Harassment



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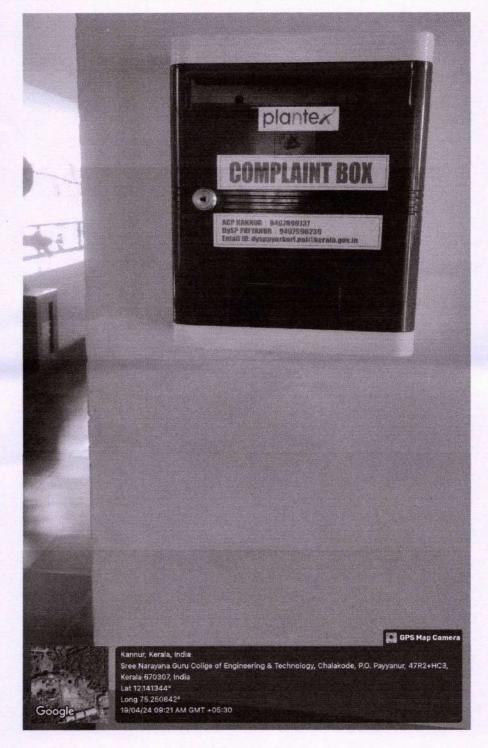
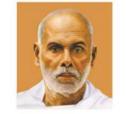


Fig 3.Geo- tagged Photo of Complaint Box





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MECHANISMS FOR SUBMISSION OF ONLINE STUDENTS' GRIEVANCES (SCREENSHOT)



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Mechanisms For submission of Online students grievances(screenshots)

GRIEVANCE AND REDRESSAL CELL

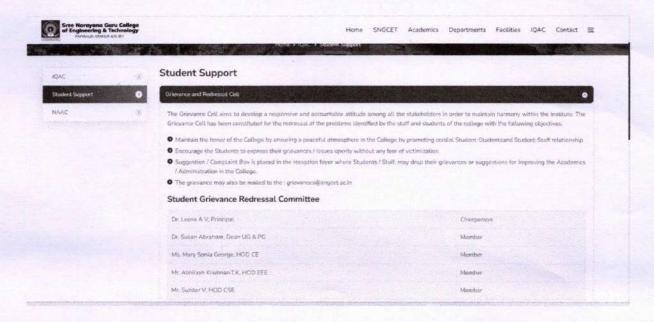


Fig 1. Screenshot of Online Students Grievance Redressal Cell Page in Website

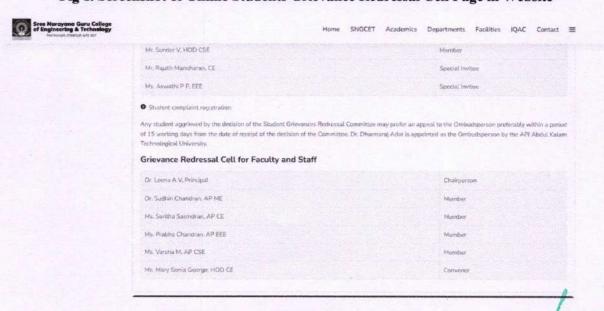


Fig 2.Screenshot of Online Students Grievances



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Fig.3 Screenshot of Online Students Grievances Complaint Registration Facility



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ANTI RAGGING CELL

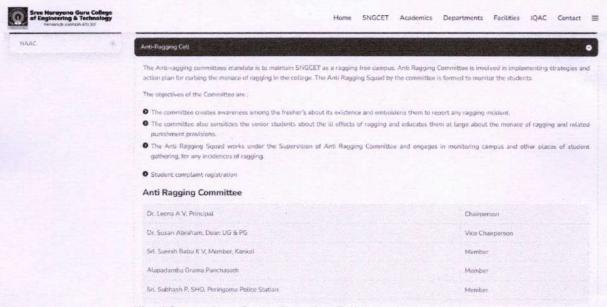


Fig. 4 Screenshot of Anti ragging Cell Page in Website



Fig. 5 Screenshot of Anti Ragging Committee

Dr. LEENA A V
PRINCIPAL
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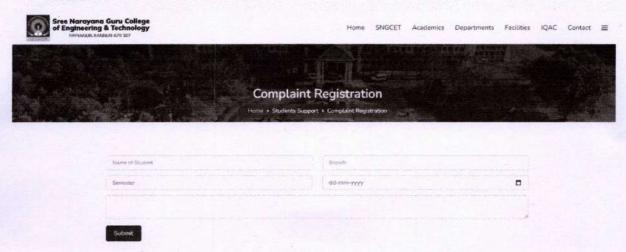


Fig.6 Screenshot of Students Online Complaint Registration Facility

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WOMEN CELL

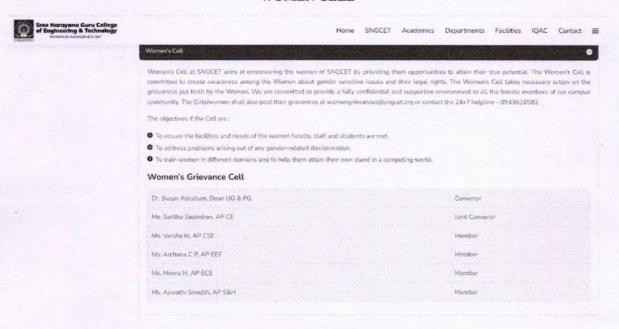
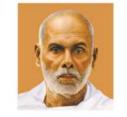


Fig 7. Screenshot of Women Cell Page in Website



Fig.8 Screenshot of Complaint Registration Facility





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ANTI-RAGGING COMMITTEE ORDER, MINUTES AND ACTION TAKEN



SREE NARAYANA GURU COLLEGE OF ENGINEERING & **TECHNOLOGY**

SNGCET/AC/17/2023

22-06-2023

Chairperson

ANTI RAGGING COMMITTEE (ARC)

Ragging has ruined countless innocent lives and careers. An anti-ragging committee is hereby constituted for creating a ragging free environment in the college campus. The antiragging committee shall implement strategies for curbing the menace of ragging in the college by adopting array of activities, including recommending action against such students. The committee is also authorized to enquire and recommend action against students who encourage /supporting or are involved ragging.

Dr. Leena A V, Principal	Chairperson
Dr. Susan Abraham, Dean UG & PG	Vice Chairper
Sri. Suresh Babu K V, Member, Kankol	
Alapadamba Grama Panchayath	Member
Sri. Subhash P, SHO, Peringome Police Station	31
Sri. Jalaluddeen K V, PTA Vice President	29
Ms. Mary Sonia George, HOD CE	
Mr. Jacob Thomas, HOD ME	
Mr. Sunder V, HOD CSE	11
Ms. Bindiya M C, HOD S&H	"
Mr. Abhilash Krishnan.T.K, HOD EEE	
Ms. Leena Narayanan, HOD ECE	п
Mr. Unnikrishnan O, HOD Phy. Edu.	,,
Mr. Dhanaraj K, Workshop Supdt.	n
Ms. Gana N, Assistant Librarian	**
Mr. Rajath Manoharan, S6 CE	n
Ms. Thejasree T K, S6 ECE	п

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To

All Members Dean/Faculty/HODs /File. President/Secretary for kind information.



PAYYANUR

ANTI RAGGING CELL

The Antiragging committees mandate is to maintain SNGCET s a a ragging free campus. Anti Ragging Committee is involved in designing strategies and action plan for curbing the Menace of Ragging in the college by adopting array of activities.

The objectives of the Committee are:

- The committee creates awareness among the freshers abouts its existence and to report any ragging incident
- The committee also sensitizes the senior students about the ill effects of ragging and and educates the students at large in the college about Menace of Ragging and related Punishment Provisions.
- The Anti Ragging Squad works under the Supervision of Anti Ragging Committee
 and to engage in the works of checking places like Hostels, Buses, Canteens,
 Classrooms and other places of student gathering, for any incidences of Ragging,.

Dr. LEEMA A. V.
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
IGINEERING & TECHNOLOGY, PAYYANL



SREE NARAYANA GURU COLLEGE OF ENGINEERING * TECHNOLOGY

ANTIRAGGING COMMITTEE

CIRCULAR

SNGCET/ARC/1

Date: 22.8.2022

The Anti Ragging Committee Meeting will be held on 23.8.2022 at 3.00 p.m in the Meeting Hall. All the committee members are requested to attend the meeting without fail.

CHAIR PERSON

To be Shared with:

- 1) Anti Ragging Committee Members
- 2) Principal

STEER AND A. V.
RESENT CEPAL

SHEE MANAYAMA GURU COLLEGE OF
ENGINEERING A TECHNOLOGY, PAYYANUR

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SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

Payyanur ANTI RAGGING COMMITTEE

Minutes of the Meeting held on 23/8/2022

Members Present

Dr.Leena A V, Principal

Prof. Raveendran K, Vice Principal

Dr. Susan Abraham, Dean UG

Ms. Mary Sonia George, HOD CE

Mr. Jacob Thomas, HOD ME

Mr. Sunder V, HOD CSE

Mr. Nikhil M, HOD S&H

Mr.AbhilashKrishnan.T.K, AP EEE

Ms.Leena Narayanan, AP ECE

Mr. Unnikrishnan O, AP Phy. Edu.

Mr.Dhanaraj K, Workshop Supdt.

Ms. Gana N, Assistant Librarian

Mr.Safwanl.M, S7 ME

Ms.AswithaGangadharan, S7 CE

The meeting commenced at 3.00p.m in the Meeting Hall

Agenda:

- 1. Awareness about illeffects of Ragging
- 2. Alloting Class rooms
- 3. Awareness class for First years

Dr. LEENA, A. V.

DIRECTE ALL

STEENAN AND COLLEGE OF
ENGINEERING & TASHMOLOGY, PAYVANUR
KALLUR



SREE NARAYANA GURU COLLEGE OF ENGINEERING <u>← TECHNOLOGY</u>

Payyanur ANTI RAGGING COMMITTEE

ACTION TAKEN REPORT as on 20.12.22

- To create awareness among students antiragging posters were placed at various locations in the campus.
- The Principaland Deanvisited the higher semester classes and elaborated to the senior students regarding the ill effects and consequences of ragging.
- The classrooms were allocated in the administrative block for the first year students to prevent ragging of any kind.
- An awareness class for the first year students about the existence of the Anti Ragging Committee was conducted during the induction programme on 27.10.22

Patrant. in.

CHAIRPERSON

Exclusive and of the control of the



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

ANTIRAGGING COMMITTEE

CIRCULAR

SNGCET/ARC/2

Date: 4.2.2023

The Anti Ragging Committee Meeting will be held on £.2.23 at 3.00 p.m in the Meeting Hall. All the committee members are requested to attend the meeting without fail.

CHAIR PERSON

To be Shared with:

- 1) Anti Ragging Committee Members
- 2) Principal



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

Payyanur ANTI RAGGING COMMITTEE

Minutes of the Meeting held on 6.2.23

Members Present

Dr.Leena A V, Principal

Dr. Susan Abraham, Dean UG

Ms. Mary Sonia George, HOD CE

Mr. Jacob Thomas, HOD ME

Mr. Sunder V, HOD CSE 🗸

Mr. Nikhil M, HOD S&H

Mr. Abhilash Krishnan. T. K, AP EEE

Ms.Leena Narayanan, AP ECE

Mr.Unnikrishnan O, AP Phy. Edu.

Mr.Dhanaraj K, Workshop Supdt.

Ms. Gana N, Assistant Librarian

Mr.SafwanI.M, S7 ME

Ms. Aswitha Gangadharan, S7 CE

Ms.Sreya M S1 ECE

Mr. Mubashir S1 CSE

The meeting commences at 3.00p.m in the Meeting Hall

 As per the office order SNGCET/AC/06/2023 an Anti RaggingCommittee(ARC) wasreconstituted.

2. The reconstituted Anti Ragging Committee (ARC) conducted its first meeting in this new semester on 22.8.22

ETALL CLPAL

STOR ME WANA GURU COLLEGE OF
ENGINEERING & TEURNOLOGY, PAYVANUR

- 3. The Chairperson welcomed the members for the Meeting, she informed that no ragging cases were reported from S1 students so far.
- 4. The S2 classroomswereallottedin the department block for the first year students for even semester.

CHAIRPERSON



SREE NARAYANA GURU COLLEGE OF ENGINEERING # TECHNOLOGY

Payyanur ANTI RAGGING COMMITTEE

ACTION TAKEN REPORT as on 15.6.23

The Principal and Dean visited the higher semester classes and elaborated to the senior students regarding the ill effects and consequences of ragging.

The S2 classes were allotted in the department block with senior students hence all faculty were asked to be vigilant to prevent any form of ragging.

CHAIRPERSON

Detail.

- 1. As per the office order SNGCET/AC/14/2022 an Anti RaggingCommittee(ARC) was constituted .
- 2. The Anti Ragging Committee (ARC) conducted its first meeting in this new semester on 23.8.22
- 3. The Chairperson welcomed the members for the Meeting
- 4. The Committee decided to create awareness among students about the ill effects of raggingin the college by placing posters at various locations.
- 5. The Principal, Dean and Heads of the Department would also give an overviewto the senior students regarding ragging.
- 6. The classroomswere allocated in the administrative block for the first year students to preventragging of any kind.
- 7. It was decided to conduct an awareness class for the first year students about the Anti Ragging Committee during the induction programme.

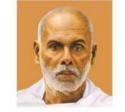
ENGINEERING & TECHNOLOGY, PAYYANUR

CHAIRPERSON

34



Sree Narayana Guru College of Engineering & Technology



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

ANTI-RAGGING SQUAD ORDER, MINUTES AND ACTION TAKEN



SNGCET/AC/19/2022

21-10-2022

OFFICE ORDER

ANTI RAGGING SQUAD (ARS)

Ragging has ruined countless innocent lives and careers. Anti-Ragging Squad is hereby reconstituted on matters of planning action for building and preserving a culture of ragging free environment in the college campus. It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on Hostels, and other places vulnerable to incidents and having the potential for ragging. The following are the members in the Anti ragging squad:

Mr. Abhilash Krishnan, T.K. AP EEE

Convenor

Ms. Prabha Chandran, AP EEE

Member

Mr. Rahul A M, AP ME

Ms. Veena K K, AP CSE

Ms. Revathi P. AP CE

Ms. Abhaya D K, AP ECE

Mr. Dhanaraj K, Workshop Supdt.

Duties and responsibilities

- ➤ It shall be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action.
- The Anti-Ragging Squad shall conduct such enquiry observing fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.

PRINCIPAL

To

Members of the committee.
Faculty/HODs / AO/Notice Board.
President/Secretary for kind information.



SNGCET/AC/19/2022

21-10-2022

OFFICE ORDER

ANTI RAGGING SQUAD (ARS)

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Mr. Abhilash Krishnan.T.K, AP EEE	Convenor
Ms. Prabha Chandran, AP EEE	Member
Mr. Rahul A M, AP ME	n
Ms. Veena K K, AP CSE	п
Ms. Revathi P, AP CE	п
Ms. Abhaya D K, AP ECE	n
Mr. Dhanaraj K, Workshop Supdt.	"

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PRINCIPAL

To

Members of the committee.
Faculty/HODs / AO/Notice Board.
President/Secretary for kind information.



MINUTES OF THE MEETING

Meeting Number:1

Date: 01-11-2022. Time 12.00PM

Venue: HOD chamber, EEE Departament.

Members Present:.

Abhilash Krishnan T.K.

Convenor

Ms. Prabha Chandran, AP EEE

Member

Ms. Abhaya D.K, AP ECE

Member

Ms. Revathi P , AP CE

Member

Ms. Veena K K, AP CSE

Member

Mr. Rahul A.M ,AP ME

Member

Mr. Dhanraj K., Workshop Supdt

Member

Agenda:

Ragging related issues. in hostel and college of S1 students

Discussions:

- 1. Convenor welcomed all the members and briefed about the importance of the squad.
- 2. It was decided to make all the students of final pre final year seen aware about the consequence of Ragging in campus (responsibility Tutor)
- Mr. Dhanraj K. suggested that as per norms and regulations it is decided to conduct frequent visit in men's and ladies hostel
- 4. All the s1 tutors mentioned that no issues were reported from S1 students regulation it is decided to conduct frequent visit in Men's hostel and Ladies hostel.

The meeting was concluded at 12:30pm.

The Meeting minutes prepared by: Abhilash Krishnan T K

ONVENOR



ACTION TAKEN REPORT

- Tutors from S1 and S2 of all branches, in the anti-ragging squad, conducted an awareness class for 2nd, 3rd, and 4th-year students of respective branches on 2nd November 2022. The class lasted for 15 minutes in their classrooms.
- To make students aware of this squad, boards have been placed at the entrance of the department block, entrance of the canteen, and the entrance of the administration block. These boards clearly mention the names, designations, and phone numbers of faculty and staff members in this squad.

CONVENOR

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF

ENGINEERING & TECHNOLOGY PAYYANUR, KANNUR



MINUTES OF THE MEETING

Meeting Number:2

Date: 04-04-2023,

Time 12.00PM

Venue: HOD chamber, EEE Department.

Members Present:.

Abhilash Krishnan T.K

Convenor

Member

Ms. Prabha Chandran, AP EEE

Member

Ms. Veena K K, AP CSE

Ms. Abhaya D.K,AP ECE

Member

Ms. Revathi P , AP CE

Member

Mr. Rahul A.M ,AP ME

Member 4

Mr. Dhanraj K. ,Workshop Supdt

Member

Agenda:

Ragging related issues. in hostel and college of S1 students

Discussions.

- Convenor Welcomed all the Members and briefed about the importance of the squad.
- Ms. Prabha. C. Suggested of conducting, anti ragging Awareness program in the college.
- Ms Revathi & MS. Abhaya briefed that they are conducting. Surprise raids on ladies
 Hostels to Ensure that the no uneven events Regarding Ragging will not take place in
 Hostel
- Mr. Prabha, Mr. Rahul & Mr. Dhanraj Conducted Frequent Visits in various places
 such as canteen, Men's hostel, Department Block in the College during College in
 working hours to ensure that college free of Ragging Related issues.

 Dr. LEEN

- convenor appreciated all the Members and due to their coordination that the college campus is free of Ragging Related issues
- Mr. Veena Mentioned that Awareness program Conducted on 2-11-2022 among students Created a good impulse among the students Regarding Rugging.

The meeting was concluded at 12:40pm.

The Meeting minutes prepared by: Abhilash Krishnan T K

PRINCIPAL



ACTION TAKEN REPORT

- 1. Anti-Ragging Squad members, along with the convenor, visit the college frequently to address issues related to ragging. These visits are conducted during working hours to ensure that no untoward events take place in the institution.
- 2. A suggestion has been put forward to the Ragging Committee to conduct an Anti-Ragging Awareness Program for all students in the academic year. This program aims to educate students about the seriousness of ragging and its aftermath

Dr. LEENAAV PRINCIPAL SREE NARAYANA GURU COLLEGE OF

ENGINEERING & TECHNOLOGY PAYYANUR, KANNUR



SNGCET/AC/22(1)/2023

04-07-2023

OFFICE ORDER

ANTI RAGGING SQUAD (ARS)

Ragging has ruined countless innocent lives and careers. Anti-Ragging Squad is hereby reconstituted on matters of planning action for building and preserving a culture of ragging free environment in the college campus. It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on Hostels, and other places vulnerable to incidents and having the potential for ragging. The following are the members in the Anti ragging squad:

•	Mr. Abhilash Krishnan.T.K, AP EEE	Convenor
•	Ms. Vaishakh M Nayanar, AP EEE	Member
•	Mr. Jijin I, AP ME	"
•	Ms. Veena K K, AP CSE	n
•	Ms. Revathi P, AP CE	n
•	Ms. Abhaya D K, AP ECE	19
	Mr. Dhanaraj K, Workshop Supdt.	n

Duties and responsibilities

- It shall be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action.
- The Anti-Ragging Squad shall conduct such enquiry observing fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.

PRINCIPAL

To

Members of the committee.

Dean/Faculty/HODs /File.

President/Secretary for kind information.



MINUTES OF THE MEETING

Meeting Number:3

Date: 16-08-2023,

Time 12.00PM

Venue: HOD chamber, EEE Department.

Members Present:.

Abhilash Krishnan T.K

Mr. Vaishak M Nayanar, AP EEE

Ms. Abhaya D.K, AP ECE

Ms. Revathi P , AP CE

Mr. JIJIN I ,AP ME

Mr. Dhanraj K. ,Workshop Supdt

Ms. Veena K K, AP CSE

Convenor

Member (

Member

Member

Member

Member

Member V

Agenda

- Discussion regarding any issues related to ragging on the college campus, including hostels (Men's and Women's), was held.
- 2. Discussions were held to strengthen anti-ragging measures in the college.

Discussions

- The convenor extended a warm welcome to all attendees and emphasized the urgency
 of addressing and preventing ragging incidents within the college.
- Ms. Veena presented a comprehensive proposal for implementing and enhancing antiragging measures within the college. She emphasized the importance of creating a safe and respectful learning environment.
- 3. Ms. Revathi shared ideas about organizing community engagement programs aimed at raising awareness about the consequences of ragging. These programs involve both students and local communities and aim to foster a culture of intolerance towards Dr. LEENAA PRINCIPAL SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

PAYYANUR, KANNUR

 Dhanraj K provided insights into measures being implemented during the workshop to prevent ragging, such as strict monitoring, counselling services, and awareness sessions.

The meeting adjourned at 11:30 am, with participants showing strong commitment and determination to eradicate ragging from the college.

The minutes prepared by: Abhilash Krishnan T.K.

CONVENOR

PRINCIPAL



ACTION TAKEN REPORT

- As no ragging issues have been reported in the Anti-Ragging Squad meetings, frequent visits to the canteen during lunch and evening times will be conducted intermittently by the members.
- To ensure that students are aware of ragging-related issues, the monitoring of the programs recommended to be implemented to the Anti-Ragging Committee will be emphasized.

CONVENOR



Sree Narayana Guru College of Engineering & Technology



KOROM, PAYYANUR, KANNUR-670 307

ANTI-RAGGING CELL/COMMITTEE LIST OF MEMBERS

Role	Name	Designation	Contact Details (email,contact)
Chairman	Dr.Leena.A.V	Principal	principal@sngcet.ac.in
Member	Dr. Susan Abraham	DEAN UG/PG	susanabraham@sngcet.ac.in
Member	Mr Sunder V	ASSISTANT PROFESSOR	hod.cs@sngcet.ac.in
Member	Ms Bindiya M C	ASSISTANT PROFESSOR	bindiyamc@sngcet.ac.in
Member	Mr. Suresh Babu K V	Member, Kankol, Alapadamba Panchayath	info@sngcet.ac.in
Member	Mr. SUBHASH P	SHO, PERINGOME POLICE STATION	info@sngcet.ac.in
Member	Mr. Jalaludheen K V	PTA VICE PRESIDENT	info@sngcet.ac.in
Member	Mrs. Mary sonia George	HOD CE	marysoniageorge@sngcet.ac.in
Member	Abhilash Krishnan T K	HOD EEE	abhilashkrishnantk@sngcet.ac.in
Member	Leena Narayanan	HOD ECE	leenanarayanan@sngcet.ac.in
Member	Mr. Unnikrishnan O	HOD Phy Edu	info@sngcet.ac.in
Member	Mr. Jacob Thomas	HOD ME	jacobthomas@sngcet.ac.in
Member	Mr. Dhanraj K	Worshop Supdt	dhanrajk@sngcet.ac.in
Member	Mrs. GANA N	Assistant Librarian	ganan@sngcet.ac.in
Member	Mr. Rajath Manoharan	S6 CE	info@sngcet.ac.in
Member	Ms. Thejasree T K	S6 ECE	info@sngcet.ac.in



Sree Narayana Guru College of Engineering & Technology



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

DISCIPLINARY ACTION COMMITTEE ORDER, MINUTES AND ACTION TAKEN



SNGCET/AC/06/2022

12-08-2022

OFFICE ORDER

DISCIPLINARY ACTION COMMITTEE (DAC)

Every student of the college is required to observe discipline and decorous behavior inside the campus. Any act of indiscipline, misbehavior and unfair practice in Examinations will be referred to the Disciplinary Action Committee. Malpractice in Examinations shall be viewed very seriously and any such incident observed or reported by a Faculty member or Invigilator associated with the examinations shall be reported to the Principal who in turn shall refer it to DAC. On the basis of the report and evidence available or gathered, DAC shall immediately initiate an enquiry giving the concerned student a chance to explain his/her case.

Based on this the Committee shall recommend the course of action in line with the guidelines formulated for this by the Controller of Examinations of the University and forward it to the Principal for action. A Disciplinary Action Committee is hereby constituted with the following members:

Dr. Susan Abraham, Dean UG & PG

Chairperson

Ms. Shilpa Valsakumar, AP CE

Member

Mr. Nikhil M. HOD S&H

Member

Mr. Sunder V, HOD CSE

Convenor

The Committee can meet as and when required with the prior permission from the undersigned.

PRINCIPAL

To

Members of the committee. HODs / AO

President/Secretary for kind information.

Minutes of Disciplinary Action Committee held on 27-2-18 in the Examination room at 2.30 p.m. Members Present 1. PROF LAVENDRAN . Zongala Q. ASST. PROF. CHANDRATITH (mam) 3. ASST. PROF BUTITH SONIA GEORGE 21/2/19 The chairman Welcomed to the members.

The committee members had gathered to discuss a complaint obtained from one of the Faculty members. The complaint was against a set of students who put a posture defaming the Faculty member. The students were identified using the CCTV foologe The commutee decided to call the students the next day to obtain their reason for the same.

> May 1/9 Convenor

27/21/8
Principal

Minutes of the Disciplinary Action Committee Reld on 28-2-19 in the examination roomat 11.00 a.m.

Members Present

1. PROF. RAVINDRAN EMERING DOMESTALLS

4. ASST. PROF. B. MARY SONIA GEORGE 28/19

1) The chairmon gave a evelione to the members. The Students were called one by one and were asked for the reason of pitting up of the posture.

All of the Students apologised for their act and had expected to play a soke. They had not expected a serious approach from The Faculty member.

They were made to understand that there act of play can be viewed will be bulyected to serious punishments.

The five students have submitted an apologisal. They also met the faculty and apologisal.

May 12/19

PRINCIPAL SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR Minutes of the Disciplinary Action Commettee on 5/3/2019 in the examination room at

1. PEOF. RAVINDRAN Temps 15

2. ASST. PROF. CHANDRAJITH (MISTIS)
3. ASST. PROF. SUJITH GENTA GEORGE C

1. The chairman gave a worm welcome

2. The comp lainant Me. T.V. Manueaj was called forth to hear his side and to know if he had any issues with the students.

3. He was informed that the students had played a joke and had not expected such a serious reaction from the faculties.

4. He was also informed that the students

submitted an apology letter.

5. He Told the committee that students themselves had gone to him and apologised.

b. The committee came to the conclusion that a strict warning letter shall be issued to the students.

Convenor

Frincipal Leen

Dr. LEENA A. V. PRINCIPAL SREE NARAYANA GURU COLLEGE OF Minutes of the Disciplinary Action Committee on 15/3/19 in the examination room at 3.00 p.m.

1. PROF. RAVINDRAN In 1573/15

2. A SST. PROFESSOR. CHANDRATITH CAMPY 1319

3. ASST. PROFESSOR SUTITH QUESTIS

4. ASST. PROFESSOR. B. MARY SONIA GEORGE 015/3/19.

1. The Chairman gare welcome to the members.

2. 2 Students were caught doing mal practice during the first seines test.

3. The students were called and adviced about the consequences of the mal practice.

the consequences of the mal practice. 4. They were given a strict warning regarding the same.

5. They had weitten an apology letter and have agreed not 16 repeal the malpractice.

Mary 3/19

Convenor

Principal

Dr. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR

Ceen

Minutes of the Disciplinary Action Committee on 22/3/19 in the examination room at 10.45 a.m.

PROF. RAVINDRAN Juma 24/3/19 ASST. PROFESSOR CHANDRAJITH CHAMPESTING ASST. PROFESSOR SUJITH STORY ASST. PROFESSOR B. MARY SONIA GEORGE The chairman gave a warm welcome The committee had gathered to discuss amalpractice in the University Examination of 1st semister in Calculus. The student was summoned and 4. He had taken into the hall a piece of paper with solved problem. But he was unable to copy the contents completely.

5. He was given a warning and explained the consequence of debarring of missing a chance. 6. He was asked to submit a letter with parents signature explaining the yeason.

7. A report was to prepared and submitted

16 the principal the coming day to be

4 sloaded in KTU site.

8. The meeting ended.

May 13/19. .

Veen 24315 Principal

Minutes of the Disciplinary Action Committee held on 30/4/19 in the Department of Electronics at 10:45 a.m.

1. PROF. RAVINDRAN James 19 2. ASST. PROFESSOR CHANDRATITH WATER 3. ASST. PROFESSOR SUTITA Absent 4. ASST. PROFFESSOR B. MARY SONIA GEORGE OSOJUM

1. The chairman gave a warm welcome.

2. The committee had gathered to give discuss about the malpractise in the second course in the second course the malpractise in the second course the malpractise in the second course the se

Seves planted to malpractise.

3. 4 Students were caught for malpractise.

4. The students were called and adviced about the consequences of the malpractice during University.

5. They were given a strict warning regarding the same.

6. They have weiten an apology letter and have agreed not to repeat it.

Marting.

Convenor

Jamos 30/4115 Principal

Minutes of the Disciplinary Action Committee held on 23-7-19 in the Department of Electronics at 10.45 am.

1. PROF. RAVINDRAN ZUZIJIIS 2. ASST. PROF. CHANDRATITH CAMILY ASST PROF BUTITH SONIA GEORGE 25/1/19 1. The chareman gare a warm welcome. 2. The committee had gathered to discuss about the malfractice in the university examination of 4 students. of he students. The students were summoned and enquired about the malpractise. The students were given a warning and explained the Consequence of debacking of missing a chance. Chance. 5. The favents were informed about the malpractice 6. He was asked to Submit a letter.

A report was prepared and submitted to the college for uploading in The KTU sile. 8. The meeting ended.

May 73/1/9.

Leve Principal

Minutes of the Discipling Action Committee held on 24-7-19 in the escam room at 10.45 a.m.

PROF. RAVINDEAN JULYINIS

CHANDRAJITH CAMIN 2. ASST. PROFESSOR

BUJITH Day 7/19 8 ASST- PROFESSOR

B. MARY SONIA GEORGE QUETTIS 4. ASST. PROFESSOR

1. The chairman gave a warm welcome. 2. The convinitee had gathered to discussability the malfractise in the university examination of & students.

3. The students were summored and enquired

about the malpractise.

4. The students were given a warning and explained the consequence of debacing of missing chances.

6. He was asked to submit a letter.

the college for uploading in uto site.

8. The moeting ended.

May 1/19

Principal Xeen

Minutes of the Disciplinary Action Commelter heldon 7-9-19 at loam in the exam Room.

- 1 PROF. RAVINDRAN Zungisis
- 2- PROF. CHANDRATITH- CAMM.
 3- PROF. SUJITH- SHAIN 719
- 4. PROF. B. MARY SONIA BEORGE Galia.

1. The chairman gave a warm welcome.

2. The committee had gathered to look into the complaint vovered by the Staff advisor. Mr. Binesh. 3. The committee had engined about all the details

of the root-cause of the problem and the unwolvement of the students in the same during onam celebratum

The parents were summoned and explained about the problem caused in the onam celebrations

The parents were convinced about the purishment involved in such events.

6. An apology letter was submitted by the sury students involved and they resorted not to do any mariano such activities

7. The meeting ended.

Mary a.

Minutes of the Disciplinary Action Committee held on 16-9-19 at 9.15 am in the Exam Room:

- 1 PROF- RAVINDRAN Zung 1915
- 2. PROF. CHANDRAJITH- (MIN)619
- 3 PROF- SUTITH- DISTAIN
- 4. PROF. B. MARY SONIA CHEORIG -010/9/19.

1. The chaveman gave a warm welcome. 2. The committee gathered to finally discuss the action to be taken about the complaint received afte all the origines made by meeting the parents and the students.

3. The committee decided to give the necessary prinishment and strong warning against any more such incidents.

4. A report was to be prepared and submitted to the principal at the earliest and necessary recommendations were to be provided.

5. The meeting ended.

May 19.

Dr. LEENA A. V.

Minutes of the Disciplinary Action Committee held on 7/2/2010 at 2.15p.m. in the Exam Room. 1. Prof. Ravendean - Turistiza.
2. Prof. Chandiajith E - Rom
3. Prof. Sigith - Stringon Alle 4. Prof. B. May Sonia Georgo - Month 1. The chairman gave a warm welcome. 2. The committee had gathered to discuss about the malpractise in the university Exams by 3 students. 3. The students were summoned and enquired about the malfractice. 4. The students were given a warning and explained

the consequence of debausing of missing chances.

The parents were also informed about the malpractice

They had submitted an appology letter.

They had submitted an appology letter.

The principal be prepared and submitted to the principal for up loading in the site.

Reeting ended.

Convenor

Minutes of the Disciplinary Action Committee held on 6/3/20 at 10.30 a.m in the Exam

1. Prof. Ravindean - Tungeplane 2. Prof. Chandeajith E - Prof. Sigith - 500 1013/20 4. Prof. B. May Sonia George - Mart I

1. The chaveman gave a warm welcome.

2. The committee had gathered to discuss about a complaint recieved from a faculty about a misbehaviour of a student in class.

3. The Faculty was summoned and enquired.

about the complaint.

The Committee decided to inform the parent of the student and informed the parent to report on the next working day along with student for the explanation of the same.

5. The meeting ended.

May 6 3 2020

Convenor

Jamo (El 31200 Principal

Alite of the Disciplinary Action Committee
Minutes of the Disciplinary Action Committee held on 9/3/20 at 9.45 a.m. in the
held on 1/3/2 as
Estam poor
Tunion 100
2. Prof. Chandiajith. E- amplato 3. Prof. Sigith - State George - Mayly
2. Prof. Chandley Ch. 2000
3. Prof. Sigeth - Come Houth
4. Prof. B. May Soria George - Mayl
1. The chairman gave a warm welcome.
2. The committee had gathered to discuss about
The complaint recieved from the faculty regarding the mulbehaviour of a student in class regarding the mulbehaviour of a student in class of the student along with student reported and were enquired about the complaint.
regarding the mulbehaviour of a student in class
the student along with student
3. The first were enquired about the
reported with the
4. The parent and the student were informed.
4. The parent and the offence.
about the consequence of the offence. 5. Another meeting of the parent with faculty was scheduled where the final
5. Another meeting of the final
Jaculty was scheduled where
all cis won with
6. The meeting ended.

Maybrer

Principal

Leene

Reld on 13/1/2021 at 10:00 a.m in the Exam room.

1. Prof. Ravindean - The Billson 2. Prof. Chandeajih - Rolling South - Sight - Strand 3. Prof. Sigith - Strand George - Hayth

1. The chairman gave a warm welcome. 2. The committee had gathered to discuss about the malpractice of 2 students in the University Exams.

The students were summoned for enquiry

The parents were informed about the malfraction

A report will perrepared and submitted to the college for uploading in the KTU site. The neeting ended:

May 2021

Minutes of the Disciplinary Action Committee Reld on 12/3/2021 in the Department of Electionics and Communication in the HOD's room:

> 1. Prof. Ravindean - Time Paris 2. Prof. Chandlajith - Compagn 4. Dr. Somasekhaean - July Sonia Googe - Mark

The chairman gave a warm welcome. The Committee was reconstituted on 8-3-2021, One of the member had gone on long loave The chairman welcome to the new member. The committee had gathered to discuss a

complaint recieved from a faculty regarding the misbehaviour of few students.
The Faculty was summoned and the original and the original of the complaint.

about the complaint. The Deportment members were also called and engined about the complaint. 7.

By looking into the foologe of the Closed circuit camera the students every identified, as on the incident day they were wearing masks due to course.
The committee decided to summon the

Students to enquire about the complaint.

May 2021

123 2021 Principal Minutes of Disciplinary Action Committee on.

16/3/2021 in the Department of Electronics

and Communication in the Eseminar Hall of

ECE.

1. Prof. Ravindean - June 12021 a. Dr. Somasekhalan - Bankelan 3. Prof. Chandrajeth - Prof. B. Mary Sonia georg - Mart

The chaveman gave a warm welsome The committee had summoned the students for the meeting. Due to university Examination only two students had altended the meeting.

The committee informed the students the consequence of mis behaviour with faculty member.

The students were questioned about their involvement in the misbehaviour.
However the students did not agree to the complaint against them.

A weitten statement was collected from

the student.

The meeting ended.

May 12021

Commo 16/3/24 Parincipal

Dr. LEENA A. V.

Minutes of Disciplinary Action Committees on
Minutes of Disciplinary Action Committees on 17/3/2021 in the Seminal Hall of ECE department.
de baltment.
1. Prof. Ravindean - July
2. Dr. Somasek haran - Sitte 1204
3. Prol. chandlaith - mon 2/2/
4. Prof. B. Mary Sonie George - North
4. Prof. B. May Sonie George - May h
1. The chairman gave a worm wellow.
1. The chairman gave a warm welrone. 2. The committee had summoned the rest of the 2 students. 3. These two students said they did not
rest of the 2 students.
3. These two students said they did not
Cheak anything escept one cludent who
had come yelsterday for enginey.
A. Few Faculty members who were onleave in
that department during engine time
that defactment during engine time were also summoned for their discussion. 5. After enginey the meeting ended.
5. After enginey the meeting ended.

Convenor

Principal

Minutes of the Disciple	linary Action	Committee
on 31/3/2021 in the De	partment of	Electronics
on 31/3/2021 in the Deg and Communication in	the HOD'S	room.
1. Prof- Lauri 2. Dr. Somasek	dean - Tong	13/2021
2. Dr. Somasek	haran - Sende	kled
· 3. Prof. Chandia	ich - (mm 1/3/2	1
3. Prof. Chandia 4. Prof. B. Maiy	Sonia Geogl-	Murth
1. The chairman gave	and the	Liel
a. The Committee was	called for the	genal
discussion in the C	omplante per	court dealt
g. The Committee Rad of the recommendation	prepared a r	ough ange
of the recommondation	t and II is	Wis
finalised in the meet	of trabaral	a delmitted
4. A final report will	be prepared	and sur purpose
to the trincipa.		
4. A final report will to the meeting ended.		
11.19		
12/2021	· Jam	mo
31 3 20	31/3 Prin	2021
Converior	Prin	cipal
		-

Minutes of Disciplinary Action Committee on 8-5-2021: in the Department of Electronics and Communication 1. Proj: Lavindean - Justille 1. 2. Dr. Somasekharan - 1910 3- Prof. Chandragith - Mr. 4. Prof. B. May Ponia George - Mayty. 1. The Chairman gave a warm welcome.

2. The committee was called to discuss the malpractice of a student in the University examination. The student was contacted over phone to get

the details due to Covid-19 regulations.

The Student was briefed about the Consequences

of debacing or missing chances

The parents were also informed about the

malpractice. 6. A report will be prefared and submitted to Principal de aploading in 1270.

7. Meeting ended. Principal May 12021

Minutes of the Meeting of Disciplinary Action Committee on 13-7-2021 in the Department of Electronics and Communication Engineering.

1. Prof. Ravindean - Fisher 2. Dr. Somase Chaean - Smith 3. Prof. Chandlajith - Whith 4. Prof. B. May Sonia george - May Lyn 13/4/2021

The Chawman gave a warm welcome. The committee was called to discuss the malpractice of two students reported during University Edamination.

the committee decided to call the Students and hear their version of the complaint.

The students were to be summoned

on 18-7-2021. The meeting ended.

May 1/2021

Minutes of the Disciplinary Action Committee Meeting on 16-7-2021 in the Department of Electronics and Communication.

1. Prof. Ravindean - Troller. 2. Dr. Somasekhaean - Some Atland. 3. Prof. Chandeajeth - In.M. 4. Prof. B. Mary Ponia Guye - May 12021

1. The Chairman gave a warm welcome.

2. The committee had gathered to discuss the

complaint regarding malpractice:

3. The students were summoned for enginy.

4. The students were briefed about the consequences of debauing or missing chances

5. However the students told that they did

not get a chance to copy in the escamination 6. They were apologetic and Rad submitted an

apology letter.

The committee was in view That the parents

8. The parents would be alled to come to

collègé on 22-7-2021.

9. The meeting ended.

May 1/202)
Convenor

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR KANNUR

Leen

Minutes of the Disciplinary Action Committee Meeting on 22-7-2021 in the Department of Electronics and. Communication.

1. Prof. Ravindean - 2001.
2. Dr. Somasekhaean - June III.
3. Prof. chandeajeth - my Sonia George - Hound 12021

The Chairman gave a warm welcome.

The committee had gathered to discuss about the malpractise in the University Oscam.

The parents had come for the meeting and their awere also briefed about the consequence of malpractice.

4. However they had weitten a letter that their wards will not depeat the mistake again.

A report will be prepared and submitted
To the Principal at the earliest.

the meeting ended.

Convenor

Principal

Minutes of the Disciplinary Action Committee Meeting on 13-9-2021 in the Department of Electronics and Communication.

1. Prof. Revindean - 3 January 12.
2. Dr. Somasekharan - Samushkhas
3. Prof. Chandrajith - Cando Hayhip
4. Prof. B. May Sonia George - Mayhip
13/2/2021

1. The Chairman gave a warm welcome.

2. The committee had gathered to discuts about a complaint on 18 9-2021 Malpractice

in the University Examination.

3. The student was summoned and enquired.

4. The student was briefed about the consequence

of Debaiing or mising chance.

The Student we had not copied any matter as he had taken the phone due to ignorance into the escanination Hall.

He had apologetic and weiter an apology letter.

A report will be prepared and submitted

to the principal at the cartiest. was mother complaint was

also recieved in connection with sticking of Poslives on the wall fremises by students Since there was no clarity the Conmittee

was in view that the complaint should contain atleast the mame of the complainant security personnel who was the complainant and allow attended to the complainant of the complainant and allow attended to the complainant of the complainant and allow attended to the complainant of the complaint should be contained to the complained to the complaint should be contained to the contai

and also other details. The committee decided

to. The meeting ended. 15-9-2021. Dr. LEENA A. PRINCIPAL

No. The meeting ended. 13/9/2021 SREE NARYANA GURU COL
ENGINEERING & TECHNOLOGY,
KANNUR

Minutes of the Disuplinary Action Committee	/
Minutes of the Disciplinary Action Committee on 17-9-2021 in the Electionics Department	/
7.3.	
2. Dr. Somasekhal an - Sunghillung	
3. Prof. B. Mary Sonia George - Mayh 1) 4. Prof. Chandlajith - Jum 11/9/2021	
	iii.
	-1.
1. The chairman gave a warm welcomo.	2.
2. The commuttee had gathered to discuss about the complaint reviewed on 13th.	3 .
3. The security personnel was summond	
3. The security personnel was summond before the committee to hear his version of complaint.	4.
4. He explained the complaint in detail and also said he would give his version in detail in weither format, the rest	5.
and also said he would give his	
version in detail in weither format, the rest	
Care-	6.
5. Then the meeting ended.	
L'An	

Convenor

tel	Minutes of the Disciplinary Action Committee
tment	Menutes of the Disciplinary Action Committee Meeting on 20-9-2021 in the examination
No. Post	room in The main Block.
	1. Prof. Ravindean - Zarstrophung 2. Dr. Somasekharan - Sunstrophung
1	2. Dr. Somasekhalan - Jugar
-	8. Prof. B. May Sonia George - Month 121 4. Prof Chandeajeth - Com 20/9/21
	4. Prof Chardeajeth - Com
	1. The chairman gave a warm welcome.
0.	2. The conmultee had gathered to the
8	The process process
The state of	3. The System Administrator was also
nord	summoned to check the gadget delails.
sim	A. No evidence of copying of malpractice was detected in the phone.
1	was detected in the phone.
il	tence the committee declared that
	phone report will be prepared and
next	submitted to the principal by 22-9-2021. 6. The meeting ended.
	6. The meeting ended.
	1

May 19/2021

Convenor

of the Disciplinary Action Committee on 21-9-2021 in the Room of Administrator. Minutes meeting Administrator System 1. Prof. Ramodean - Formatillas. Dr. Somatekharan - Somatekharan - Somatekharan -3. Prof. B. Mary Sonie George - Moy 1202) 4. Prof. Chandlegith - mills 21/4/2021 The chairman gave a warm avelonne. The committee had gathered to discuss J. about the complaint recieved on 13-9-2021. A letter was given to the System Administrator to check the camera foolage on 6-9-2021 from 8.00 A.m. 10 3.45 plm. The respective tutoes of all the department of Sixth somester were summoned to identify the students who were wearing masks. of sixth semester. 5. After identification, the meeting ended. May 2021 Lee 6.

Minutes of the Disciplinary Action Committee meeting on 22-9-2021 in the Electeonics. Debaetment. mille Department. 1. Prof. Ravindean - Inglandean - Sunshing 3. Prof. B. Macy Sonia George - Mart 12021. 4. Prof. Chandeajeth - Way 22 12021. 202) The Chairman gave a warm welcome. The committee had summoned all the ne. uss four students to hear their part in the 2021. complaint. However Since the complaint dealt with sticking of Postures of SFI, the SFI unit president who was one among the identified students, had come representing all the four students.

He was beiefed well about the punishment of Sticking posture on Private property and was also beiefed about the count verdid received on 27th April 2021. rage mont ing toy 20. The student was ownere of the coult verdict but was not well aware of the Contempt of court verdict. He said he would contact their higher cuthorities and then tell his stand. 6. After speaking to higher authorities he said he would remove the postures immediately as he was not curace of the consequences. 7. By 3. p.m. Re removed all the postures alon with his committee members.

PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
GINEERING & TECHNOLOGY PARKET

50	
	٨
8. The committee will prepare a re the same and submit the report 22-9-2021 itself. 9. The meeting ended.	poet of a
Len .	
104/2021 22/9/2021	2)
22	2)
	3)
Wind their Aller and the second	57 5 1
All a second of the second of	4)
Liberton on hear while a fire	-/
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	1,
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	0/0000

Disciplinary Countitée Merting at HOD Cabin of ECE dept. Minutes of the on 01-06-2022 D. Prof. Raveendean K - Tillian of 2.00 pm. 2) Pref- Sunder V- Smedolh 3) Pref- Rajeesh. P- Smedolh 4) Pref- Nekhif. M- Um 5) Dr. Sman Abraham- Smarth 1) The chairman welcomed the members: 2) Both the students were asked to be present 3) Both the sondert were called for the mal 4) Both I them admitted their mistake of applopinged for their act I behaviour of Rairendean, admissed them of made they have performed.

The Sunder explained about the circular that KTU has released related to the 7) Consistant Committee discurred the matter based on the statements given by the students of Proof Reweendran said that he will prepare the minutes The committee will again meet on 18/6/2.

I finalize the report before submitting
the same to Principal.

The meeting concluded by 3.30 pm afterends Dr. LEENA A. V.

Minutes & Discipline Action Committee Testing
Minutes & Discipline Action Committee Testing held at & HoD ELE Calin on 13/06/2022 at
2pm. De Parlamente - Listan
1) Prof Raveendian in Sanduly
2) That Sunder of Some
3) Prof Nikmi D- Bill
2 Prof Raveendran k - Listen 2) Prof Srunder V - Smodult 3) Prof Nikhil M - Was 4) Prof Rajeesh P - Was
11 0 11 11 11 11 11 11 11 11 11 11 11 11
1) The character - Sheard & Sarang of Sa USE
2) The smaller and bared on the comp
was called go by Mr. Dimmitha Muralie
2) The students - Shezard of Sarang of St USE 2) The students - Shezard of Sarang of St USE boas called for enquiry bared on the comp- laint given by Mos. Ninsmitha Muralie AP in Chemistry, S& H Dept. 3) The students were not understanding about the seriousness of the issue. Proof
of the streets were not understanding
about the seriousners of the issue. Prof
Raveendran & Proof Annaler, englassied about the depth & scrious consequences that the entire college will Jave in this
about the depth of scrious consequences
that the entire dollege will Jave in This
matter as the story was forted in Instagram - social media.
Instagram - Social Omedia.
4). Later on students admitted the same
4). Later on students admitted the same will not be repeated in the Juture
will not be repeated in the justice
5) Poof. Ravemann n will frage
25) Prof. Ravendrens & will frequent to Dr. Leene
Privipal befor 25/6/2020. Meeting concluded at 3.00 pm
6) Meeting concluded at 3.00 pm

New Principal

Minutes of Discipline Committee Geeting held at

HO COE Cabrine an 20/06/2012 at 10 am.

1) Prof Sunder V - Sunder

2) Prof Many Soma George- My

3) Prof Many Soma George- My

1) The Clas Hod USE Welcomed the gathering of describ bad

the new complaint revenued

4) Me Rahid (of Mr. Joza Amen used mobile

phones while writing Exam.

3) They both were called In enquiry of they
admitted their mistake

4) They appologize to what they have done of

5) However this lass of maliphanhie was seported

to KTU through pother the report on the

same will be prepared by the Junder V of it

will be uploaded in the protal.

6) The meeting concluded by 11-15 am.

Principal

Dr. LEENA A. V.

Minutes of Discipline Committee Meeting held at Seeminan Rall (ese) on 08/2/2023 at 12:30 pm Member Porent

D. Prof Mary Somia George. B. Hugh

D. Prof Leena Warayanan . La.

D. Prof Saxolo Villadona

3) Prof Sunder V Sindach.

8/2/73 1) Prof Sunder V, CSE HOD Nelsoned the gather - ring of described about the malprantice conduit of Mr. Aswin O; SNC 20ME Mr. Aswind was called for enquiry of he admitted that he bought the bits to ename hall, which was not familted. Mr. Aswini appologized for the mistake of requested to bandon his behavaour for this time. He unjoined that this is the girst time Re is bloing such an activity. Le also assired before the committee that he will not seperat it again. The case was reported in the KIU portal Dhe counifier adviced Assoin about the frunishment de many get if this in again continued. Report or the enquiry of the prinishment seconcerdations will be uploaded in the KTU Site/portal by Mr. Sunder V The meeting uncluded by 120pm.

Dr. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR

Primites!

Minutes of the Discipline Committee Meeting Reld at & Conference / Board Room (Admin) Block) on

Members Present.

D. Prof Sunder. V Sundacht.

2) Dr. Susan Abraham Lowen

Des Sousan Abraham, Dean U4/P4 Studies, Welcomed the gathering & informed the members about the makine of the complaint 2) Ms. Wither Pli, SI student of CE, was called for any niry of the way she behaved has not satisfactory.

3) Parents, also opined that it would be a good decern if she quit her studies now.

4) The counities also recommed the same.

5) The report will be submitted to the Trinipal.

Principal

Leen

Minutes of the Discipline Committee Meeting Leld at Seminar Hall USE on 14/6/2023 Lat 12 noon.

Membus. Present

D. Prof Sunder. V Som July

14/6/23

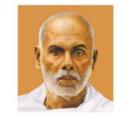
2.) Dr. Sondhin Chandran Downth

3) Mr. heena Warayanan

- 1) Prof Sunder V Welcoued the gathering Linforms the members about the Hence alliged Egainst Ms. Thannaya Saujeeve
- 2) Mr. Thannaya admitted that she carried the list to copy In the la enam.
- 3) She was adviced about the concequences that she might Rane-lo Jace after suporting the matted to university.
- 4) She applogjed In her action of amued that She won't repeat it again.
- 5) The report & indicating the recomendations for fourishment is ill & be prepared tought supposed to KTU portal by the KTU Coordinator, Mr. Sounder V.
- 6) The Meeting Concluded by 12.30 pm



Sree Narayana Guru College of Engineering & Technology



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

WOMENS GRIEVANCE CELL ORDER, MINUTES AND ACTION TAKEN



Sree Narayana Guru College of Engineering & Technology

Chalakkode P.O., Korom, Payyanur - 670307, Kannur, Kerala.

(Approved by AICTE New Delhi and Affiliated to APJ Abdul Kalam Technological University)

Managed by Sree Bhakthi Samvardhini Yogam, Talap, Kannur.



SNGCET/AC/07/2024

04-02-2024

OFFICE ORDER

WOMEN'S GRIEVANCE CELL (WGC)

The Women's Grievance Cell is hereby reconstituted with following members to look after the grievances of women employees and female students including sexual harassment of women at work place. All grievances of the women employees and female students shall be referred to this committee and the committee can deliberate and recommend actions against the concerned Faculty/Students to the Principal appropriately.

 Dr. Susan Abraham, Dean UG & PG 	Convenor
 Ms. Saritha Sasindran, AP CE 	Joint Convenor
Ms. Bindiya M C, HOD S&H	Member
Mr. Jacob Thomas, AP ME	39
Ms. Archana C P, AP EEE	
Ms. Meera M, AP ECE	n
 Ms. Soubhagya P S, AP ME 	11
Ms. Kripa P V, AP CSE	п

PRINCIPAL

To

All Members
Dean/HODs /File.
Convenor for kind information.



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

PAYYANUR

WOMEN'S CELL

Women's Cell at SNGCET aims at empowering the women of SNGCET and to provide them opportunities to attain their true potential. The Women's Cell is committed to create awareness among the Women about gender sensitive issues and their legal rights. The Women's Cell takes necessary action on the grievances put forth by the Women. We are committed to provide a fully confidential and supportive environment to all the female members of our campus community. The Girls/women shall also post their grievances at www.womengrievances@sngcet.org or contact the helpline

The objectives if the Cell are

- To ensure the facilities and needs of the women faculty, staff and students are met
- · To address problems arising out of any gender-related discrimination if any
- To train women in different fields and to help them attain their own stand in a competing world

WOMEN'S GRIEVANCE CELL

WOMEN EMPOWERMENT AND ANTI SEXUAL HARASSMENT COMMITTEE:

The Constitution of India guarantees the "Equality to women" and "Right to life and liberty". To empower girl students /women employees and enhance them to understand the issues related to women, the college has constituted a committee for Women Empowerment & Anti Sexual Harassment. It focuses on creating awareness of their rights and duties and also provides a platform for women to share their experiences and views regarding their rights in the society. Women Empowerment Committee is also functioning as an Anti-Sexual Harassment Committee, to provide a healthy and amiable atmosphere for girls.

Objectives:

- To create an awareness of the Women's Right and to empower Women.
- Encourage girl students to participate actively in the events organized by the committee, to strengthen their selfconfidence.
- To make aware of gender equity and prevention of sexual harassment.
- To educate girl students on women specific health issues and measures to be taken.

Role and Responsibilities:

- Organizing different activities to make women aware of opportunities and tools available to excel in their career.
- To create an awareness of empowering women among students.
- To provide a safe and secure environment for girl students and women
- Any matter on women's issues will be referred to the committee.
- Sexual harassment is a serious criminal offence, which can
 destroy human dignity and freedom. In an effort to promote
 the well being of all women employees and girl students at the
 institution the code of conduct has been framed.

Functions of Women Empowerment and Anti Sexual Harassment Committee:

- Conducting different programs on women empowerment.
- Conducting awareness programmes on anti-sexual harassment.
- Empower women to face difficult situations at any place. Celebration of International Women's Day on March 8th, every year.
- Address the gender inequity and sexual harassment cases whenever reported and recommend appropriate necessary action.
- Any other matter on women's issues shall refer to the committee.

Procedure

- A signed hard copy of the complaint will submit in person to the convener of the committee and the convener shall discuss it with the members of the committee.
- First incident statement will be taken from both parties involved and an enquiry will be conducted.
- On completion of the proceedings and submission of the report to the head of the institution, will decide the action to be taken, depending on the gravity of the complaint.
- The committee will communicate the final decision to the concerned with proper record, through principal.
- The frequency of the meeting will be twice in a semester. In addition, meeting of all the members of the cell can be convened, if required



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY.

SNGCET/CIR/20/2023

05-05-2023

OFFICE ORDER

The Women's Cell of SNGCET with the objective of improving safety and security of women in the SNGCET campus has launched the 24/7 helpline number -8943616582. The helpline aims to provide 24/7 online support to the female students, teaching staff and non-teaching staff of the institution.

PRINCIPAL

Dr. LEENA A. V. PRINCIPAL

Copy to:

NARAYANA GURU COLLEGE OF KANNUR & TECHNOLOGY, PAYYANUR 1) Dean/HOD's /Faculty/Staff

- 2) Notice board/File
- 3) President/ Secretary for kind information.

Minutes of the avomen's Crievance Cell held

Members Present:

Dr. Susan Abraham, Denn Un & Pa A Ms. Santha Saxindran. APCB.

Ms. Bindiya M. C. HOD, S&H.

Mr. Jacob Thomas APME.

Ms. Archama CP APEBB.

Ms. Meera M. APECB.

Ms. Soubhagga P.S. APMB.

Ms. Kripa P.V. APCSE.

the women's grievance cell

The conversor talleed about the importance of creating awareness among the students about the evormen's rights. The department representatives were told to inform the students about the homen's grievance cell of the college.

Dr. Susan Abraham.

Minutes of the women's grievance Cell

Members present:

Dr. Sosan Abraham Denn un and Pcs. Swimber
Ms Sanithe Sasindram Apce Soll
Ms. Varshe M Apcse
Ms. Archana CP APEBE
Ms. Meera M AP BCB. Absent.
Ms. Aswathi Sreigith AP 88H.

of the women's grievance cell.

The convenor told the department supresentatives to create awareness among the Students about the aromen's grievance cell.

grievence cell avoid meet of my grievenue or complaint in secesived or forwarded.

It was decided to conduct a program on "Self Deforme Acronomest" on 8th March 2013 as part y informational Women's Day.

Dr. Susan Abraham.



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY.

SNGCET/AC/04/2022

12-08-2022

OFFICE ORDER

WOMEN'S GRIEVANCE CELL (WGC)

The Women's Grievance Cell is hereby constituted in the college to look after the grievances of women employees and female students including sexual harassment of women at work place. All grievances of the women employees and female students shall be referred to this committee and the committee can deliberate and recommend actions against the concerned Faculty/Students to the Principal appropriately.

Dr. Susan Abraham, Dean UG & PG

Ms. Saritha Sasindran, AP CE

Ms. Varsha M, AP CSE

Ms. Archana C P, AP EEE

Ms. Meera M, AP ECE

Ms. Aswathi Sreejith, AP S&H

Convenor

Joint Convenor

Member

22

27

PRINCIPAL

To

Members of the committee.

HODs / AO

President/Secretary for kind information.

PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
IGINEERING & TECHNOLOGY, PAYYARA

Minutes of the Women's Grievance Cell held on \$ 22/9/22

Members Present.

Dr. Susan Abraham Dean UGPA.	Convenor of Joint Convenor
	Donne Conte
O ill Coloragan Mil	Member
. 100.000 M	
. 1 10 11 22	Ø 11
Ms. Archana CP APECE	2 "
Ms. Neera AP AP HRS	<i>i</i>
Ms. Asnathi Sreejith A AP HXS	

The convenor welcomed the members of the Women's Comievance Cell.

The convenor informed that it was mandatory that the department representatives create awareness among the students about the awareness arrives cell and provide information begarding the functions of the cell.

It was decided that the a Nomerie Grievance Cell meeting would meeting if any grievance or complaint its received or forwarded.

Dr. Susan Aboraha

du

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY Grievance Cell ک Women

Minutes of the Women's Cell held on 15.6.2022

Members Present

2. Mrs.SarithaSansindran- AP CE, Joint Convenor

No grievance was received till date.

The Members

Mrs.Bushra Abdulla

Mrs.Sharija P

- AP CSE . CE Lab

Mrs.Soujisha P

have resigned from the institution and hence the Cell has to be reconstituted with representatives from all the departments. The same will be conveyed to the Principal by the Convenor.

Signature of the Convenor

Dr. LEENA A V PRINCIPAL ENGINEERING & TECHNOLOGY PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY,

OFFICER ORDER

SNGCET/AC/04/2021

09-11-2021

Sub: WOMEN'S GRIEVANCE CELL

The Women's Grievance cell is hereby reconstituted in the college for looking after the grievances of women employees and girl students including sexual harassment of women at work place. All grievances of the women employees and girl students shall be referred to this committee and the committee can deliberate and recommend actions against the concerned faculty/students to the Principal appropriately

- 1. Dr Susan Abraham, HOD/CE, Convenor
- 2. Ms. Saritha Sasindran, AP/CE, Joint Convenor
- 3. Ms. Bushra Abdulla.N.T, AP/ECE, Member
- 4. Ms. Sharija.P, AP/CSE, Member
- 5. Ms. Soujisha.M, AP/CSE, Member

PRINCIPAL

To

Chairman and members of the committee HODs/AO

Cc President/Secretary for kind information

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

Women'S Grievance Cell

Minutes of the Women's Cell held on 15.11.2021

Members Present

2. Mrs.SarithaSansindran- AP CE, Joint Convenor

3. Mrs.Bushra Abdulla

-AP ECE

4. Mrs.Shariia P

4. Mrs.Sharija P

-AP CSE

5. Mrs.Soujisha P -CE Lab Instructor

The Convenor welcomed the members of the Women'S Cell

- It was decided to conduct an awareness among students about the Women's Grievance Cell . E
- · The Womens Grievance Cell members are to address the students and inform the about the functions of the Cell.
- · It was decided that the Women's Grievance Cell meeting would be conducted if ANY grievance was received

L. man Kalan Signature of the Convenor

> Dr. LEENA A V PRINCIPAL

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY.

PAYYANUR

OFFICER ORDER

SNGCET/AC/08/2020

04-08-2020

Sub: WOMEN'S CELL

The Women's cell is hereby reconstituted in the college for looking after the grievances of women employees and girl students including sexual harassment of women at work place. All grievances of the women employees and girl students shall be referred to this committee and the committee can deliberate and recommend actions against the concerned male faculty/students to the Principal appropriately

- 1. Dr Susan Abraham, HOD/CE, Chairman
- Prof Sreeraji Narayanan, AP/CSE member
- 3. Prof Prabha chandran, AP/EEE member
- 4. Prof Leena Narayanan, AP/ECE, member
- 5. Prof Saritha Sasindran, AP/CE, member
- 6. Prof Subitha MB, AP/ECE, Convener

PRINCIPAL 4 8 20

To

Chairman and members of the committee AO/HODs

Cc President/Secretary for kind information

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY PAYYANUR

OFFICE ORDER-women's cell

SNGCET/AC/07/2019

01-08-2019

A women's cell is hereby constituted in the college for looking after the grievances of women employees and girl students including sexual harassment of women at workplace. All grievances of the women employees and girl students shall be referred to this committee and the committee can deliberate and advice the Principal appropriately. The committee can meet as and when required.

Smt Susan Abraham	AP/CE	Chairman
Smt Sreeraji Narayanan	AP/CS	Member
Smt Akshara Mohan	AP/EEE	Member
Smt Subitha M B	AP/ECE	Member
Smt Divya SP	AP/H&S	Convener

PRINCIPAL

To

Chairman and members of the committee

cc Faculty/HODs/AO/Vice Principal
Notice Board

Cc President/Secretary for kind information



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY. MINUTES OF THE WOMEN'S CELL MEETING

MEETING No:1

DATE:20/09/2019

SL NO.	NAME	SIGNATURE
1	Dr Susan Abraham (HOD CE)	Just at 1911
2	Prof Divya SP (AP H&S)	No.
3	Prof Akshara Mohan (AP EEE)	Au Son
4	Prof Sreeraji Narayanan (AP CSE)	6132
5	Prof Subitha M B (AP ECE)	81 1 30 Elle
6	Aswitha (S1 CE)	1019 17.
7	Nanditha Babu (S3 CE)	Solder
8	Anagha Srivalsan (S5 CE)	Man of the
9	Amritha P (S7 CE)	
10	Anusha (S1 EEE)	10 9 19
11	Anusree Prakash (S5 EEE)	080169/2710/19
12	Devika Satheesh (S7 EEE)	duristio 19
13	Pallavi Swaroop (S1 CSE)	Carried States
14	Akshaya (S3 CSE)	10 % C
15	Anaswara Krishnan (S5 CSE)	1 San Karl 19
16	Shighinas K K (S7 CSE)	No.
17	Keerthan ((S1 ECE)	Keese
18	Sneha Surendran (S3ECE)	Sufate (a).
19	Aswathi M V (S5 ECE)	
20	Vismitha (S7 ECE)	8 09-19
21	Neethu (M1CAS)	Joseph
22	Keerthana (M3 CAS)	(Norther)

Agenda: To introduce women's cell and its objectives to the first year students.

Decisions:

The chairman welcomed the members of the women's cell and gave a brief the significance women's cell in educational institutions

The convenor discussed the impact of women's cell and asked them to report and concerns if any.

Prof Leena Narayanan concluded the meeting and the tentative date for the was fixed on 18/10/19.

Dr Susan Abraham (HOD CE)

Chair person

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY PAYYANUR

OFFICE ORDER-WOMEN'S CELL

SNGCET/AC/08/2018

04-08-2018

The women's cell is hereby reconstituted in the college for looking after the grievances of women employees and girl students including sexual harassment of women at workplace. All grievances of the women employees and girl students shall be referred to this committee and the committee can deliberate and advice the Principal appropriately. The committee can meet as and when required.

Dr Susan Abraham	HOD/CE	Chairman
Smt Sreeraji Narayanan	AP/CS	Member
Smt Remya Krishnan	· AP/EEE	Member
Smt Leena Narayanan	AP/ECE	Member
Smt Divya SP	AP/H&S	Convener

PRINCIPAL

To

Chairman and members of the committee

cc Faculty/HODs/AO Notice Board

Cc President/Secretary for kind information

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

MEMBERS OF THE WOMEN'S CELL:

FACULTY MEMBERS:

Dr Susan Abraham Prof Sreeraji Narayanan Prof Akshara Mohan Prof Subitha M B Prof Divya SP HOD/CE Chairman AP/CS Member AP/EEE Member AP/ECE Member AP/H&S Convener

STUDENT MEMBERS:

(S1 CE) Aswitha Nanditha Babu (S3 CE) Anagha Srivalsan (S5 CE) Amritha P (S7 CE) Anusha (S1 EEE) Anusree Prakash (S5 EEE) Devika Satheesh (S7 EEE) Pallavi Swaroop (S1 CSE) Akshaya (S3 CSE) Anaswara Krishnan (S5 CSE) Shighinas K K (S7 CSE) Keerthan (S1 ECE) Sneha Surendran (S3ECE) Aswathi M V (S5 ECE) Vismitha (S7 ECE) Neethu (M1CAS) Keerthana (M3 CAS)

CHAIRMAN

Dr Susan Abraham HOD/CE

Meeting of Women's Cell Reld on 26/02/19

Members Present

1. Dr. Susan Horaham & 2. Divya P.A 3. Sreezaji Narayanan Luna. 4. Lena Navayaran 5. Nanditha Babu 6. Revathi k Kevathi Anares Anusree Prakash ANASWARA KRISHNAN Keerthana - Hiech. ANIMA . M. Fiswathi.m.J Daska Devika. 12 100 age Aiswaya. AV 14 Marya. P KP Anupnya Snehr Suruslanin 16

Sahada. V.P

Keen

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

The Maeting of Domen's Call Relation as loals

Agenda: Women's day Colebration

Members Chesery.

1. Divya S.P.

2. Leena Navayanan

3. Skeeraji Nasayanan 4. Dwya 8.P

5 Amoutha P

Sahada . v. P

Bhavya.N

Shighinas. k. k

9. Devika Sathish

Anaswara Krishman

Anusree Prakash

Keerthana.

Ameutha P

Aswathi.m.V

And.

Dr. LEENA A V PRINCIPAL SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY PAYYANUR, KANNUR

- Discussions evere done regarding woman's day celebration
- * Students and coadinators discussed on the events lo be conducted as part of women's day releberation.

 * Next meeting is scheduled on 26/02/19



Keen

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Mincular of the Womans call Reld on agloalig.

algerda: Womanio day calabaation to be Robal on 08/03/19. Evante to be conducted,

Decisions

- 1. It is decided to have a reamonsons canvas painting is the canopy block as part of women's day celebration.
- 2. It is also decided to have a tumba dance in the evening at I.30 PM.
- 3. If few students also suggested that quotes on Women, and Some photographs will be pasted on the entry block.
- 4 Eddento Rave agreed to make necessary arrangement is the easily mouning to colebrate vomeo's day.

June 28

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Luc

Meeting of the Women's Cell held on 8/3/19

Members Present.

- 1. Dr. Susan Abraham.
- 2. Divya S.P.
- 3. Sreezaji Nacayanan.
- 4. Leena Narayanan

Frankler (

Signaly

. برهید

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Luc

Minutes of the Woman's day Colobaction Reld on 08/03/19

- Advantational Woman's day was grandly calebrated on 08/08/2019. The Principal inaugurated the function. As six felicitated on the function. Woman's call chairperson as Susan absolute advanced the student and insisted on the head of woman empowerment.
- * of Carvas pairing was done in the caropy block.
 The pairing depicted the talents of women's call
 mansbers.
 - It . Lumba dance was conducted by MHS Priya and MHS Sanika Tadmanabhan is an introduction Mas. Sanika talked on the need of regular exercise for both Physical and emotional was being.
 - the vote of thanks.

1) 10 40 S.P

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Luc



SREE NARAYANA GURU COLLEGE OF ENGINEERING (AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

MINUTES OF THE WOMEN'S CELL MEETING

Date: 21/11/18

MEMBERS PRESENT:

Chairman	:	Susan Abrahan	S111118
Convener	:	DIVYA 8.P.	a Bod
Faculty Members		Ramya Kinshnen . P.V	0,000
		Luna Navayanan	L. 111"
		Breezeji Marayanan	(MAIN)
Student Members	:	Amoritha P , 95CE Anasnara Krishman S3 CSE	Destrici
			Morring
		Bhavya N SICSE	Barye
		Keerthana SIHTeeb.	Kaghi
		NITHISHA-A 53 MTECH	Mal
		SHABOR MELATH BABU	(3)
		Anagha Ashoham, 57, EEE	Front off.
		O Sahada V.P	100
		Devika Sathish SceEG	(dure
		Anupriya Purushothaman	Die
		Anusyee Prakash 93EEE	Sattak
		Aswathi m. V 33ECE	A STATE OF THE STA
		ANAWHA SREEVALSAN U.M	NICH
		SHIGHINAS. K. K	elec I
		Snehr Surendran . n)	Self
			LLTII

DECISIONS:

* Discussions were done regarding women's day
Colobration At is decided to colobrate women's day on March 8, 19.

* Discussions were done to increase the facelita. of the ladies tockets in the administrative Block-

Next Meeting o Bheduled on Fightering & Jection



Sree Narayana Guru College of Engineering & Technology



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

STUDENT GRIEVANCE REDRESSAL COMMITTEE ORDER, MINUTES AND ACTION TAKEN



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

SNGCET/AC/22/2023

23-06-2023

OFFICE ORDER

STUDENT GRIEVANCE REDRESSAL COMMITTEE

A Student Grievances Redressal Committee is hereby reconstituted to address the grievances of the students and to consider their appeals on any decisions made by the college. The committee can meet as and when required depending upon the requirements of student's grievances and appeals and give its recommendations to the undersigned for action. Based on the recommendations of the committee the undersigned will take necessary action on student's grievances.

❖ Dr. Leena A V, Principal	Chairperson
❖ Dr. Susan Abrham, Dean UG & PG	Member
♦ Ms. Mary Sonia George, HOD CE	
♦ Mr. Abhilash Krishnan T K, HOD EEE	"
♦ Mr. Sunder V, HOD CSE	**
♦ Mr. Rajath Manoharan, CE	Special Invitee
♦ Ms. Aswathi P P, EEE	н

PRINCIPAL

To

Members of the committee.

Dean/ HODs /Faculty/ File.

President/Secretary for kind information.

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, MARKET OF THE STREET OF T

SNGCET/AC/08/2022

12-08-2022

OFFICE ORDER

STUDENT GRIEVANCE REDRESSAL COMMITTEE

A Student Grievances Redressal Committee is hereby reconstituted to address the grievances of the students and to consider their appeals on any decisions made by the college. The committee can meet as and when required depending upon the requirements of student's grievances and appeal and give its recommendations to the undersigned for action. Based on the recommendations of the committee the undersigned will take necessary action on student's grievances.

♦ Dr. Leena A V, Principal	Chairperson
♦ Ms. Mary Sonia George, HOD CE	Member
♦ Mr. Abhilash Krishnan T K	**
♦ Mr. Sunder V	
♦ Mr. Rajath Manoharan, S5 CE	Special Invitee
♦ Ms. Aswathi P P, S5 EEE	**

PRINCIPAL

To

Members of the committee.
Student notice board
HODs / AO
President/Secretary for kind information.

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Minutes of Students Grievana Committee 28-11-2023 Names of the members attending The Meeting. Dr. Leina. A.V. fur. Ms. B. Mary Sonia George May H. Mr. Abhilash Krisknan Smanh Mr. Sunder V. Ms. Aswath: -P.P. ST EEE July Mr. Rajath. Manoharan, St CE Bot Susantin Dr. Sulan Abraham 1. The chair person brifed the students and faculty members and enquired about the greevance. 2. The Students informed that a cleaning of the cooler is needed as it appears duty in some places. 3. Principal said she will look into the matter. Principal also informed that any grievance are reported only on asking. Honce a grievance box will be placed at a particular location from next semester onwards. The Grievance box will be obened once in a month, and depending upon the meet will be opened frequently. There is also an email in the website where gripping a technology by the presence of Engineering & TECHNOLOGY PAYYANUR & ANNUR

6. Principal also informed that as per Auditors comments the action taken report will be written in This book itself

7. The meeting ended.

Mark Janes James

Leen

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Action taken Report.

- The coolers were cleaned in all the floors.
- It has been decided to keep coolers in each floor.
- The Greevance boxes were placed in the Academic block and Department blocks. The Academic block and Specifically used one grievance box was specifically used for She-grievances and will be headed over to women's cell.
- 4. The Boxes will be functional from next semestie.

Student marke Student member 12 marker 2023.

12/12/28 charagesson

Dr. LEENA A V PRINCIPAL SREE NARAYANA GURU COLLEGE OF **ENGINEERING & TECHNOLOGY** PAYYANUR, KANNUR

Ministes of Student Crierance Rediesal Cell 8-6-2023

Names of the members attending the Meeting

- 1. Dr. Leena. A.V., Principal
- Q. Ms. Mary Sonia George, HOD CE
- 4. Mr. Sundee. V., HOD CSE Smidning
- 5. Mr. Rajath Mancharan, SS CG Bit. 6. Ms. Aswathi P. P., SB BEB A
- 1. The Chair person briefed the Students and enquired for any Grievance.
- 2. The students reported that the buses are Starting very early from Kanny and Kanghangel and hence people are unable to start reach the bus stops in time.
- 3. Principal said she will look into the matter.
- 4. The meeting concluded.

Mothers.

Lo -816 Nauthor

> Dr. LEENA A V PRINCIPAL SREE NARAYANA GURU COLLEGE O **ENGINEERING & TECHNOLOGY** PAYYANUR, KANNUR

Leen



SREE NARAYANA GURU COLLEGE OF ENGINEERING TECHNOLOGY

GRIEVANCE REDRESSAL CELL ACTION TAKEN REPORT (8-6-2023)

As per the grievance reported the starting time of the college buses from Kannur has been changed from 7:10a.m to 7:20a.m and Kanjhangad bus has been changed from 7:30a.m to 7:40a.m.withot disrupting any college activities. The college buses are to reach the college before 9:00a.m as the classes will commence at that time.

May 12023

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Ander Inan

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Names of the members attending the Meeting

- 1. Dr. Leena. A. V.
- 2. Mr. B. Mary Sonia George 9. Mr. Abhilash Krishnan . T. K.
- 4. Mr. Sunder. V.
- 5. Mr. Rajath Mancharan, S5CE
- 6. M. Aswathi P.P, SSEEG

May Hay H Smelnih

Discussion:

- 1. The Chair person briefed the students and engines for any Grievanco.
- a. The students reported that as there is a change in the timing of the bus, which they are getting used to They require a week's time to get adjusted to the new timing.
- 3. The students also engined about the Activity
 Points Up dation. The students are unable to
 see their activity points in the login
- 4. Me. Sunder said that right now activity points of st is currently visible. After submission of 35 activity points it will be visible in their login.
 - 5. The meeting concluded.

19/11/2022 Number



SREE NARAYANA GURU COLLEGE OF ENGINEERING TECHNOLOGY

GRIEVANCE REDRESSAL CELL

ACTION REPORT

- 1. Bus Passes have been allotted to the students to facilitate seats for all students. Hence some changes in the bus time have been incorporated. The students have asked for a time of one week to get adjusted to the new bus timings. Principal has allotted one Faculty member and one Staff member to monitor the bus timing so that it becomes feasible for all the students to board the bus.
- 2. The Activity Points will be updated by Tutors to students by 28-11-2022.

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Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Minutes of Student BRIEVANCES Redressel Committee

15-9-2022.

Name of the members attending the Meeting.

- 1. Dr. Leena: A.V.
- a. Ms. Mary Sonia George B.
- 3. Mr. Abhilash Krishnan · T. K.
- 4. Mr. Sunder V.
- 5. Mr. Rajath Manchaean, SSCE
- 6 Ms. Aswathi. P.P, SSEEE

Smoult

Discussion

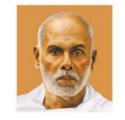
- The Chair person briefed and gave a warm welcome to the members.
- She instructed the students the need of such a committee.
- The students can address any grievances
- They informed that will engine the students and will tell in the next meeting.
 - The meeting concluded.

May Mal 2022

Dr. LEENA A V PRINCIPAL SREE NARAYANA GURU COLLEGE **ENGINEERING & TECHNOLOG** PAYYANUR, KANNUR



Sree Narayana Guru College of Engineering & Technology



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

GRIEVANCE AND APPEAL COMMITTEE ORDER, MINUTES AND ACTION TAKEN)



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY,

SNGCET/AC/12/2022

12-08-2022

OFFICE ORDER

GRIEVANCE AND APPEAL COMMITTEE

A Grievances and Appeal Committee is hereby reconstituted for the college to address the grievances of the students and to consider their appeals on any decisions made by the college. The committee can meet as and when required depending upon the requirements of student's grievances and appeals and give its recommendations to the undersigned for action. Based on the recommendations of the committee the undersigned will take necessary action on student's grievances and their appeals.

♦ Dr. Susan Abraham, Dean UG & PG Chairperson

♦ Mr. Rahul A M, AP ME Member

♦ Mr. Manu C, AP EEE

♦ Ms. Saritha Sasindran, AP CE Convenor

PRINCIPAL

To

Members of the committee. HODs / AO President/Secretary for kind information.

SIZE NATIVANA GUNUL GOY, PRYYANUR ENGINEERING KANNUR

place: SNHCET, payyonuy.

Minutes of the brievance and Appeal committee Meeting held on 26-04-2019.

As per the circular dated 25-04-2019 a meeting is Arranged at Hasdest Members Present:

Prof: Bhamumathi Mumachalam: Chairman.

Prof: Abhilash Krisman T.X: convenor

Prof: Chandrajith E: member

Prof: Amitha 1C: Member

Mr. Akshay M. Nambial: Student

(SNC15EE002)

18 14 1 14 14 ANSWAR

The chairman victioned all the Members and discussed about the importance of Criteriance and Appeal Committee

Mr. AKShay M. Nambial (SNC15EF002) who Reported enline brievance on 24-04-2019 about the Functioning of the Comteen had detailed the brievance in Front of the committee

Committe informed this issue to the AO & Principal

JEKAR 26/4/19

Signature of Chairman.

Dr. LEENA A. V.
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
IGNEERING & TECHNOLOGY, PAYYANUR
IKANNUR

Action Taken Report

Date of Corrieronce Report: 24-4-2019 Reported: Mr. Akshaey McNormbial

Nature of Grievance: Comteen functionality

Action taken:

- to brievance was discussed always the committee meeting committee suggested a thorough investigation on conteens furctionally to implement corrective actions to improve center operations such as
 - 1. Implement strict audity Control Measures to ensure that food items served in the Conteen meet negume and safety standards, Reguler inspection of tood preparations areas and equipment should be conducted
 - 2. Review the current Menu offerings to ensure they meet the diverse preferences and dietary needs of students and staff.
 - 3. present lanteen staff where colled and informed about the grievance feedback recired from the students and staff where adversed infront of them to inprove the content ferretionality
 - 4. Canteen staff Agreed and pledged to improove the buality and hygine of food.

Dr. LEENA A. V.
PRINCIPAL
REE HARAYANA GURU COLLEGE OF
INEERING & TECHNOLOGY, PAYYANUR

Convenor Abhilash Brithan T-B

date: 12-10-2020 place: SNHIET payyonar

Minutes of the Grievance and Appeal Committee meeting

As per the Circular dated 9/10/2020 a meeting is Arranged at H&S department members persont

Prof. Sujim D HODICSE member for Sujim D Prof. Abhilash Krishnom T.K APIEE Convenor

The chairman wellowed all the Members and discussed about the importance of Crriteance and Appeal Committee

There was no grievance Reported as on date

The next meeting was scheduled for march 2nd week.

Signature of chairman.

Dr. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU GOLLEGE OE
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

Minutes of the Grievance and Appeal Committee held on: 1 16.6.2022

Members Present.

Prof. Unnikrishnan O HOD Phy. Edu Mrs. Sangeetha M, APCE

Mr. Abudlash Keishnan TK

Mrs. Subitha MB

Mr. Rajath Manoharan

Chaicman July Convenor St. Member Stanton Member Sunt. Special Invites. (Student Representative)

The chairman welcomed all the numbers and discussed about the importance of Grievance and Appeal Committee.

The Chairman enquered if any generance was seported to the students livite, convenor and members.

The convence briefed that no generance was

Chairman concluded the neeting and itswas decided that the next meeting would be schedule if any grievance or appeal was forwarded.

Dr. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR KANNUR V

Minutes of the Grievance and Appeal Committee held on \$15/9/22

Members Present

Dr. Susan Abraham Dean Var Partidue Smarth Mer. Saritha Sassidian (CR-Depterment AP) Stall Mr. Manu CEEE-Department, AP) Mr. Rahvil AM (M-K Department, AP)

The chairman welcomed the members and discussed the importance of Brievance and Appeal Committee.

Chairman engured with the members whether any grievance was forwarded or reported.

The Convenor sinformed that no Greenance was reported tell date

that the next meeting would be convened if any guievance /appeal was forwarded to

Dr. Shean Atmahan Chairperson

Dr. LEENA A. V.

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR

CANNUR

Minutes of the Grievanue and Appeal Committee onesting held on 13/02/2023

Members present:

Mr. Rahul AM APME Absent
Mr. Mam. C APEE Absent
Ms. Saritha Sasindran APCE. Duly

of the committee and enquired whether any grievance was forwarded or Reported.

The convenor informed that no grewance was reported till date.

Chaviman Concluded the meeting and imformed that the next meeting would be convened of any grievame/appeal was forwarded to the committee.

Dr. Susan Abraham Chair person.

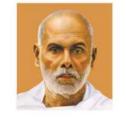
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Dr. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR



Sree Narayana Guru College of Engineering & Technology



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

STUDENTS WELFARE COMMITTEE ORDER, MINUTES AND ACTION TAKEN



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY,

SNGCET/AC/11/2022

12-08-2022

OFFICE ORDER

STUDENT'S WELFARE COMMITTEE

A Student's Welfare Committee (SWC) is hereby reconstituted for looking after the welfare of the students. The committee can meet as and when required on student's welfare activities. Based on the recommendations of the committee the undersigned will take necessary actions on student's welfare.

❖ Mr. Abhilash Krishnan T K, AP EE	Chairman
♦ Ms. Bindiya M C, AP S&H	Member
❖ Mr. Sunder V, HOD CSE	. Member
♦ Mr. Nikesh.K, S3 M.Tech	Student Member
♦ Ms. Anjali.M.P, S7 CE	"
♦ Ms. Shahana sherin, S5 CE	· n
♦ Mr. Abhinav C, S5 EEE	19
♦ Mr. Hrudhul Rag, S5 EEE,	***
♦ Mr. Arjun. M, S5 CSE	"
♦ Ms. Anagha.K, S7 CSE	"
♦ Mr. Sourag.K, S5 ME	"
→ Mr. Athul.B, S7 ME	33
♦ Ms. Keerthana.C.V, S7 ECE	11
♦ Ms. Thejasree T.K, S5 ECE	35
♦ Mr. Nikhil.M, HOD S& H	. Convenor

To

Members of the committee.

HODs / AO

President/Secretary for kind information.

PRINCIPAL

Dr. LEENA A. V.
PRINCIPAL
SREE NARA/ANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

Minuels of Meeting.

Time: 12:00pm Dato: 3-04-2023 Venue: BH, EEE dept class room.

Agenda:

- 1) General discussions
- 2) Future Execution plans
- 3) Amy other Related Matters.

Menters Present:

sen.	_				Markey
1)	MY	Abhilash Krishman T-K, 1	API	EE- Chair	man.ele
2)	MY.	KIPKET IN HITE SALT	-	(DVII will	
		Bimdyamc, APS&H	-	Member Member s	But
		I IN N PROCEE		Membel &	Smon

Member Smen MY. Sunder V. HOPCSE -

Member-student Mr. Nikesh K SA MTech-

Ms. Anjali M.P , S& CE Student Steedent

Ms. Shabana Sheven, SECE

MY. Abhimar (, SE FEE Student

MY. Hrudhul Rage SEEEE Student a) Student

MY. Arjum M. SS CSE (0) Student Mrs. Amagha K, SALSE 11)

MY. Sourag K, SE ME Steedent 12)

Steedent MY. Athul B, S&, ME 13) Student Ms. Keerthana (V, S& ECE 14)

MI. Thejasree T.K, SEECE Student. 12)

Disluveri ons:

(1) Chairman Brited about "Surarisho" Student welfore scheme of the university- APJKTU, suraksha supports the Regular Students of affliated colleges and rostitutions is etterdents and illness. invaridy depostments in task of

Suraksna Frally supports the Family of the Regular Steedents in their line of crisis coursed clue to circidents, illness or cleath.

- (2) MY Sunder V. Explained about the administran fooloelule to the Surakina scheme that every affiriated engineeling college under APT FTV should obtain a duly filled up application in Form A confor first year administran it is on the duli of administran, is for undergoing graduate engineing sistudents is date of administrant to this scheme will be deemed to be the dute of envolment under the scheme, he also told that every Regular student shell pay fees find by the university from line to line for envolment in the scheme.
- (3) Ms. Bindy a told that Form A should be filled by student and form B should be Submitted to university on claiming the amount form is lowermed about I liness which is given in the Rules of Surakonascheme
- (4) Chairman told that enrolment number fruit be fined from the college as per the Rules of schene apoin the imprest recived from the students Regarding the schene:

CHAIRMAN

PRINCIPAL

Dr. LEFNA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR

Action Taken Report

Meeting conducted on 3-4-2023 discurred about Suraksha Scheme and its implementation for the comming academic year 2023-24

By the hardwork and committeent by the College faculty and Students Members and Students Members all at 10 possible for us to envol first, second and third years students to the Suraksha scheme

Marias

PRINCIPAL

Dr. LEFN A. V.
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

Minutes of the Meeting.

Data: 4-10-2023 Time: 12:15pm

Venue: B4, EEEdept Class room.

Agenda:

- 1) Greneral discursions
- 2) Future Execution plans
- 3) Any other Related matters

Members present:

♦ Mr. Abhilash Krishnan T K, AP EE	Chairman	Milas
♦ Mr. Sunder V, HOD CSE	Member	
♦ Mr. Sudhin Chandran, AP ME	Member	Sim
Ms. Nihitha Lohitakshan, S2 M.Tech	Student Member	
♦ Ms. Shahana sherin, S6 CE	n	
♦ Mr. Harshith Sajith, S4 CE	,,	
♦ Mr. Abhinav C, S6 EEE	"	
♦ Mr. Hrishikesh P V, S4 EEE	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
♦ Mr. Arjun. M, S6 CSE	"	
♦ Ms. Aswathi A V, S4 CSE	**	
♦ Mr. Sourag.K, S6 ME	"	
♦ Mr. Adarsh P, S4 ME	33	
♦ Ms. Thejasree T.K, S6 ECE	n	
♦ Ms. Jishnu Grirsh, S4 ECE		
♦ Ms. Bindiya M C, AP S&H	Convenor	

Dillumion.

Chairman provided insignt into the Student Welfane-Borng imitrative undertaken by university "Suraksha"

This initiative aims to support students facing Challenges.

Such as a calcidence difficulties, mental health Contains,

& accidental issues which was fuclessfully implemented into college

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR KANNUR Chairman welcommed all the newly constituted students faculty Members to the students welfore committee

- 2) Mr. Sunder V. Hop (SE, updated the committee on the organing efforts to enhance campus Safety, this includes collaborations wints campus security, awarmers campaigns and the establishment of designated safe zones. The lemmittee discussed standargies to ensure their students feel secure and supported on campus, committee membs.

 proposed some startegies which are
 - (9) Installation of flood light in the Administrative Block, Deportment Block & Mechanical lab
 - (b) Maintainence of CCTV sont valence in the lampus to effectively Monitor the campus autivities
 - (c) Maintainence of Natur Cooler in the Administration Block, Deportment Block,
- The Chairman resterated the importance of limely communication regarding any student-selected converns and encoraged all committee members to actively engage with student community. The neeling concluded the with the students suppressing their thoughts on the initiatives and stratorgies taken in the meeting, they additionally suggested measures to improove the overall well-being of the student body.

CHAIR MAN

PRINCIPOL.

Dr. LEFINA A. V.
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

Action Taken Report

As discursed in the Meeting held on 4-10-2023 following Measures where taken and implemented in the college with the combined efforts of faculty and students members of students welfore committe.

- 1) Installed flood light at the Alademic block, depoilment block & Mechanical hab.
- 2) CCTV Jurrelance was now working properly through which campus security can be enhanced:
 - 3) Mirror issues in the natur cooler was Resolved in the administrative and Department Block.

desilars.

Principal

Dr. LEFNA A. V.
PRINCIPAL
SKEE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

Minutes / Action laker.

- Introduction of new members: The Committe was reconstituted and new members were introduced in the meeting. The duties and responsibilities of the Committe was Clarified.
- 2) Request for football ground: Football ground will be arranged for students after discussing in the academic Council.
- 3) Regarding blackboard: The matters will be put in the academic Council to make necessary steps so that blackboard are visible for the whole class.

Dr. LEFNA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
NGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

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